

MEMORANDUM OF UNDERSTANDING

THARUNI has been established on February 15, 2000, by **Dr. Mamatha Raghuvver** and **Dr. P. Hemalatha Devi** with an objective to empower the women and adolescent girls. Tharuni's Vision is to build a 'society where adolescent girls and women are self-reliant and are equal partners' and Mission is 'to work for the all-round development of adolescent girls and women by providing education, health care and skills for employment'.

Tharuni continuously strives to bring awareness and give motivation to the women and adolescent girls in rural areas through workshops, health awareness camps, cultural events, anti-social evils campaigns and counseling centers. Tharuni takes up intensive campaigns against social evils like Child Marriages, Child Labour, Infanticide, Gutka consumption, HIV/AIDS, etc. Advocacy on these issues at various levels to focus the gaps in Policies, Legislations and Schemes run by Government.

Tharuni has a special News Letter for women & girls. It has so many useful articles for girls like Legislations related to Children and Women, Inspiring Articles related to women and girl achievers, Nutritive Recipes, Beauty tips, Tharuni Activities and special articles focusing every time one burning issue related to girls and women.

Tharuni runs a special SMS based Help-line (9000243000) for women & girls. Any query can be asked by the girl / woman related to their health, Education, Life – relationships, Love affairs, Career, Legal guidance, etc. The SMS will reach the concerned expert and the expert will answer the query.

Tharuni runs Resource Centers in Villages for Adolescent Girls in collaboration with an IT company – Hexagon under its CSR initiative. In these 'centres' girls are being trained in Soft Skills like Spoken English, Basics of Computers, Life Skills and Health Education.

Tharuni Founders and Volunteers have been Resource Persons on various issues related to women and girls to sensitize the students and faculty of Government Degree Colleges. We would like to continue our association with Government Degree Colleges, to give inputs for the capacity building of the students in **Vivekananda Government Degree College, Vidyanagar, Hyderabad collaborating with its ICC and WEC**. Students can also get a free copy of our News Letters, books and materials and utilize SMS Helpline – **Tharunopayam** to solve their problems.

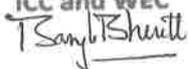
This Memorandum of Understanding is signed today, the **7th day of February, 2019** by **Dr Mamatha Raghuvver**, Director, on behalf of Tharuni and **Dr. S Srinivas Rao**, Principal, on behalf of **Vivekananda Government Degree College, Vidyanagar, Hyderabad**.

Signature


Director

THARUNI
Hyderabad


Co-Coordinator

ICC and WEC



Principal

Vivekananda Govt Degree College,
Hyderabad



PRAJWALA

INDIVIDUAL CONSULTANT CONTRACT

This Individual Consultant Contract (hereinafter referred to as the 'AGREEMENT' is made at Hyderabad, India, this day of Wednesday, 24th September 2019.

BETWEEN

Prajwala, a pioneering anti-trafficking organisation in India dealing with prevention, rehabilitation, rescue and reintegration of victims of sexual crimes located at Survey No 64/2, 65/3, Basavaguda Road, Mankhal Village, Maheshwaram, Rangareddy - 501359.

AND

Ms. Anita Abraham, Associate Professor, VGDC, Vidyanagar, Hyderabad, residing at House No. 37-93/123, Road No. 04, Madhura Nagar, Neredmet, Hyderabad, Telangana - 500056.

WHEREAS the Consultant is professionally qualified person in the field of personality development and management, Capacity building, Leadership training, etc.

AND WHEREAS Prajwala is an anti-trafficking organisation working on the issue of sex trafficking and sex crime, with pan India and international operations.

AND WHEREAS Prajwala has planned to organize 04-day staff capacity building workshops for shelter team on team building, teamwork, leadership, counselling skills, etc for a project supported by SNF.

AND WHEREAS Consultant has agreed to enter into this AGREEMENT and proposes to work with Prajwala in coordinating, planning, and organising capacity building workshops for shelter team (04 days) (Hereinafter referred to as the "ASSIGNMENT").

Terms and Conditions of the agreement:

1. This AGREEMENT will be valid for a maximum period of 01 year, from 24th September 2019. It may be renewed by mutual consent of both Parties, depending on the fulfilment of objectives of this AGREEMENT.
2. Purpose of the agreement is planning and organising the capacity building training workshops for shelters team those who are directly dealing with victims of sex trafficking and sex crime.
3. Prajwala shall pay Rs 50,000/- (Rupees: Fifty thousand only). All the payments will be made by NEFT transfer / online transfer. 100 % payment as advance on signing of the agreement. The amount includes cost of training materials and other

EXPENSES IF ANY
miscellaneous

Survey No. v4^c/2, 65/3, Basavaguda Road, Mankhal (Village & Post) Maheshwaram (Mandal)
Ranga Reddy (Dist.), Telangana state, INDIA - 501 359. Phone: 08414 237304, Fax: 08414 237305

PRAJWALA

Continuation Sheet

4. Prajwala shall deduct 10 % as TDS from Fees of Rs. 50,000/- and shall provide form 16A against TDS Deducted to the second party to claim the refund from income tax by filing of returns.
5. Payments to Consultant will be made as per the following details:

Name & Address:

Ms. Anita Abraham (Associate Professor, VGDC, Vidyanagar, Hyderabad)
37-93/123, Road No. 04, Madhuranagar PO,
Neredmet, Hyderabad, Telangana State - 500056, INDIA.
E-Mail: anitaabe@gmail.com
Phone: 91 94400 00456
PAN No: ADOPA9882H

Account holder: ANITA ABRAHAM (JT)

A/c Number: 000801059647

A/c Type: Savings

Bank: BANK LTD

Branch: Tgv Mansion, Khairatabad, Hyderabad - 500 004.

IFSC Code: ICIC0000008

6. The Consultant is an independent Contractor and not an employee of Prajwala. As such, Consultant will be responsible for all taxes owed on income received from Prajwala during the period of this Contract. Prajwala shall deduct necessary TDS as per Indian Tax Laws.
7. Consultant agrees to hold Prajwala's Confidential Information in strictest confidence. Consultant shall not disclose or use Confidential Information related to Prajwala outside the scope of this consultancy without Prajwala's prior authorisation. For the purposes of this Contract, "Confidential Information" is that written, electronic or spoken communication, including, but not limited to, information regarding projects and potential projects, organisational practices, donors and potential donors, methodologies, management philosophy and information pertaining to Prajwala and its employees and volunteers. Consultant further agrees to return all Prajwala's Confidential Information at the end of service or whenever requested by Prajwala.
8. Prajwala may terminate this Contract at any time due to failure of Consultant in accomplishing the activities and responsibilities set out in this Contract to the reasonable satisfaction of Prajwala. This will include failure to deliver any item of the services by its deadline date.
9. In the event this Contract being terminated for any reason whatsoever, Consultant shall be entitled only to compensation earned for services completed and approved by Prajwala prior to such date of termination. Furthermore, Consultant shall deliver to Prajwala all finished and/or unfinished work produced by Consultant pursuant to this Contract prior to the date of termination.

PRAJWALA

Continuation Sheet

10. In the event that this Contract is terminated for any reason whatsoever, Consultant agrees that she shall repay to Prajwala any advance payment to the extent that it exceeds payments due to Consultant.

11. If termination of this Contract should occur as stated, Prajwala, in its sole discretion, may pay Consultant a proportional payment for partially completed work, only to the extent that the total cost to Prajwala to finish the work in this Contract does not exceed what has been paid/promised under this Contract.

This Contract has been prepared in two copies. One original copy of the Contract will be held by Prajwala and one copy will be with Consultant.

IN WITNESS WHEREOF THE Parties have set and subscribed their hands, seals on 24th September 2019.

Anita Abraham

Ms. Sunitha Krishnan



For

Training Consultant For Prajwala

Prajwala

Ms. Anita Abraham
Independent Consultant

Ms. Sunitha Krishnan
General Secretary

All correspondence under this Contract must be in writing and sent to the official address of the respective Parties. The official addresses of the Parties are:

Prajwala

Survey No. 64/2, 65/3, Basavaguda Road
Mankhal Village, Maheshwaram Mandal
Ranga Reddy District, Telangana State
India PIN 501359
E-Mail: praj_2010@yahoo.com
Phone: 91 84142 37304

Ms. Anita Abraham (Associate Professor, VGDC, Vidyanagar, Hyderabad)
37-93/123, Road No. 04, Madhuranagar PO,
Neredmet, Hyderabad, Telangana State - 500056, INDIA.
E-Mail: anitaabe@gmail.com
Phone: 91 94400 00456

REGD. ADDRESS:

G - 204, NCC Urban, Gachibowli
Hyderabad, Telangana - 500 032

OFFICE ADDRESS:

6-3-903/A/8, 1st Floor, Surya Nagar Colony,
Raj Bhavan Road, Somajiguda,
Hyderabad, Telangana - 500 082



Website: www.rubaroo.org

Email: info@rubaroo.org

Facebook: @RubarooHyd

Instagram: @RubarooHyd

Twitter: @RubarooHyd

Phone: 040 4856 0867

MEMORANDUM OF UNDERSTANDING

**This Memorandum of Understanding is made on 1st June 2018,
for a period of 3 years ending on 31st March 2021, between:**

Name of Institution: Vivekananda Government Degree College

Represented by: Ms Bangla Bharathi

Mobile Number: +91 98666 56278

Email Id: banglabharathi@gmail.com

and

Rubaroo, Hyderabad

Represented by: Monisha Vemavarapu

Mobile Number: +91 98912 86572

Email Id: monisha@rubaroo.org

Vivekananda Government Degree College, Hyderabad agrees to be Rubaroo's community outreach and mobilisation partner for various youth programmes offered by Rubaroo or its partnering network to be implemented with the students of Vivekananda Government Degree College.

These programmes would focus on developing the leadership skills of the students by understanding themselves and society around them better. Through these programmes we would work on leadership continuums representing the values, attitudes, and behaviours needed for good decision making and taking action. Students will also develop an understanding and appreciation of a need for a diverse community, by working with issues of Gender, Interfaith, and interconnecting issues to Youth Development which would be relevant to young people.

This contract is valid for a period of 3 years - i.e., June 2018 to March 2021. All details and aspects of every programme that would be done in partnership with both parties, would be mutually decided upon through meetings, and email conversations at the start of every programmatic cycle. The monetary expenses for each project would also be determined mutually at the start of every programme.

REGD. ADDRESS:

G - 204, NCC Urban, Gachibowli
Hyderabad, Telangana - 500 032

OFFICE ADDRESS:

6-3-903/A/8, 1st Floor, Surya Nagar Colony,
Raj Bhavan Road, Somajiguda,
Hyderabad, Telangana - 500 082



Website: www.rubaroo.org

Email: info@rubaroo.org

Facebook: @RubarooHyd

Instagram: @RubarooHyd

Twitter: @RubarooHyd

Phone: 040 4856 0867

Letter of Appreciation

To
The Principal
Vivekanand Government Degree College
Hyderabad

Dated: 15th March 2021

Dear Ma'am,

On behalf of Rubaroo, we would like to Thank You for being our Institutional Partner for the last three years starting from April 2018 to March 2021.

Your participation and support have been greatly appreciated and we see the impact it has made in Rubaroo's outreach in working with young people from diverse backgrounds and in facilitating their journeys on issues like Gender and Interfaith, thereby bringing a change in the mindset of young people. Our partnership has also inspired us to nurture the work that we're doing with like-minded stakeholders creating an inclusive environment and community for young people across Hyderabad.

Over the last three years, the students Vivekanand Government Degree College have participated in the following programmes:

2018:

- Agaaz-e-Baatcheet; call to initiate a conversation on Interfaith
- YouthCan - India Lab: a campaign challenging issues of the spread of Fake News
- Rubaroo with Gender: our annual event on 10th December, International Human Rights Day

2019:

- Agaaz-e-Baatcheet; call to initiate a conversation on Interfaith
- Samvidhan Live: The Jagrik Journey

2020:

- Emerging Leaders Fellowship

2021

- Mobilising for ComMutiny - The Youth Collective's program Samjho Toh: The Samvidhan Live Dialogues

We hope that this continues to be a mutually nourishing partnership in the years ahead to come. Thank You for walking this journey with us in our work with young people.

Warm Regards,



Monisha Vemavarapu
CEO, Rubaroo

ROLE OF RUBAROO:

For the purpose of this partnership, Ms Monisha Vemavarapu, CEO, Rubaroo, will be the point of contact.

- **Facilitation:** Rubaroo (or its partnering network) will facilitate and design all the sessions for any programmes, including any orientations, mentoring, feedback, mobilisation addas, or debriefs that may happen. The broad design, timeline, and the essential details of each programme intervention would be shared with the point of contact at Vivekananda Government Degree College.
- **Dates and Venue:** The dates for all the programmes would be decided and mutually agreed upon by Vivekananda Government Degree College and Rubaroo prior to any programme, keeping in mind the academic calendar and schedule of the institution.
- **Review and Reporting:** Continuous feedback and assessments will be held over the duration of the partnership period to review the relationship health status.
- **Programme Coordinator:** Due to the varying nature of programmes, a programme specific coordinator would be identified and appointed, and communicated with the institution for smooth functioning of the programmes.

ROLE OF THE INSTITUTION:

- **Mobilisation and Participation:** Vivekananda Government Degree College would be responsible for identifying specific departments for participation in different programmes, and ensure diversity of participation inclusive of caste, class, religion, gender, physical ability, language, and other parameters as defined at the start of each programme.
- **Attendance:** Vivekananda Government Degree College would also ensure continuous participation of the students by encouraging them, and also making a note of the attendance of participants for each programme to discourage dropouts in the middle of any programme.
- **Programme Coordinator:** Ms Bangla Bharathi from the institution would work in close association with the Rubaroo Coordinator. The coordinator will support processes, mobilisation, attendance and participation, coordination with the students and support in review and feedback processes.
- Coordinating with parents and guardians (wherever needed), getting consent and indemnity forms from them.
- Coordinating, supporting logistics, and communicating essential information with the students of each programme.
- Communication of important decisions between Rubaroo and the institution.

CONTRIBUTION:

Most of the programmes offered by Rubaroo, that are funded by partner organisations would incur no expenses by the participants and it would be borne by Rubaroo. If any costs are identified for any programme offered, this would be shared and agreed upon, over email, with the institution, and mutually agreed upon by both parties. Additionally, the following points may be highlighted.

1. Insurance for the students for each programme (wherever needed) would be borne by the institution.
2. Medical and first aid kits would be provided by the institution if the venue is Vivekananda Government Degree College itself. For venues outside the institution, Rubaroo would provide medical and first aid kits.
3. Expenses incurred on stationery and other resources would be discussed at the start of every programme, and mutually agreed upon.
4. Local travel or any conveyance charges would be shared with the institution as per each programme budget. As per default, we can assume that no travel would be reimbursed to and from the venue of any workshop, for the students.

CONCLUSION:

We assure you that our experience and expertise in the field of experiential learning programmes for adolescents and young people will make these programmes enriching and exciting for the students. We would like to thank the institutions for agreeing to partner with Rubaroo in the entire process.

On behalf of
Vivekananda Government Degree College



Date: 4th June 2018
Name: Dr. S. Srinivas Rao
Designation: Principal
Address: H.No : 1-9, 670/A, Adikmet Rd,
Vidya Nagar, Hyderabad,
Telangana 500044

On behalf of Rubaroo



Date: 1st June 2018
Name: Monisha Vemavarapu
Designation: CEO, Rubaroo
Address: Rubaroo, 6-3-903/A/8, 1st Floor,
Surya Nagar Colony, Raj Bhavan Road,
Somajiguda, Hyderabad - 500082

**Memorandum of Understanding between
Pravah
And
Vivekananda Government Degree College, VidyaNagar, Hyderabad
for My Life Mere Faisle (MLMF) programme**

This is a bilateral agreement between Pravah and Vivekananda Government Degree College.
This MOU is for the **My Life, Mere Faisle** programme, effective from 08 March 2022 to May 2023.

1. About Pravah

Pravah is a non-profit society registered under the Societies' Registration Act. Its vision is to co-create a sustainable national ecosystem that nurtures empowering spaces with and for young people, through joint programming and partnerships, capacity building of people and organizations; and engaging with multiple stakeholders in the adolescent and youth space- focusing on youth development and youth-centric development issues.

2. About Vivekananda Government Degree College

Vivekananda Government Degree College was founded by Prof. Khandavalli Lakshmi Ranjanam, an eminent Scholar and Educationalist and a few Professors and Academicians at Vidyanagar with a noble objective of offering instruction in Telugu Medium. The college initially functioned as Evening College with limited courses; it was known as SVSS Telugu Kalasala. Subsequently the college was taken over by the Government of Andhra Pradesh in 1982. Since then the college has come to be known as Vivekananda Government Degree College(VGDC).Affiliated to Osmania University, College code is 1244. Vivekananda Government Degree College is a co-educational institute.

3. About the Program (MLMF)

The MLMF programme is a 50-hour curriculum designed with the aim of looking at the issues of better access to Sexual and Reproductive Health and Rights (SRHR) and Early and Child Marriage (ECM) through developing capacities of 'decision-making and autonomy' in a young person. Since 2015, the programme has touched the lives of more than 35,000 adolescents and young people, directly or indirectly.

4. Thematics of the My Life, Mere Fasile Programme

Sessions	Topic of the Session	Time	Objectives	Date
Session 1	Setting up 5th Space	1 day	To understand the importance of spaces for fostering self-development; Explain about Pravah and its 5th space approach; understand how to make 5th space by knowing the ground rules.	
Session 2	Aspiration	1 day	Participants will go on a meditative journey to connect with themselves on a deeper level. They will understand why Aspirations are needed; How to build aspiration i.e putting efforts; Taking 100% responsibility of my aspirations and my efforts.	
Session 3	Decision, Values, Responding style, Empathy and Conflicts	2 days	To understand the relationship between Decision, Values, Attitudes and behavior; To understand different responding styles where we understand Empathy in depth and lastly to understand how to work on conflict in a more positive way.	
Session 4	Understanding Identities (Gender &sex), patriarchy	2 days	To understand each individual plays the roles of multiple identities and how identities impact one's life; To understand Gender Identity in particular: what it means to be a Man and a Woman? And understanding Transgender identity; To understand gender stereotypes and their origin which is Patriarchy.	
Session 5	Understanding Adolescents (SRHR); Body Image	2 days	To understand the bodily changes along with changes in feelings, self-consciousness and deep curiosity about self-identity that adolescents start to experience; To understand Male and Female sexual reproductive parts, Myth and Misconceptions around the physical changes; To understand and to accept each and every body and the importance of a healthy diet for a healthy body and mind	
Session 6	Stories, Marriage and Fears	1 day	To understand the narratives and reasons behind every story; to understand the importance of asking the right questions; To understand the concept of marriage and to comprehend the different aspects of fears and fears around marriage.	
Campaign	Chota Muh Khari Baat	1 day	Campaign spreading awareness in the community about Early and Child Marriage	

- Beyond these dates, Pravah would work in the community and peers of these students by implementing their Social Action Project, and through campaign processes within the community.
- The Vivekananda Government Degree College or Pravah will notify the other one week in advance for change of any dates except in dire circumstances.
- Closure of the Programme: The closure of this programme would be held in the month of April, 2022 and Vivekananda Government Degree College, Faculty members, and the participant group would attend the programme.
- Pravah will complete the MLMF journey with the 30 participants under Vivekananda Government Degree College for the year of 2021-2022 and 50 participants in two batches for the year of 2022-2023 through 8 - 10 days of workshops on dates suggested by the college.
(NOTE: These dates are subject to change depending on the availability of participants and facilitators and also the pandemic)
- Participants are expected to show their presence and fully participate in the activities conducted in the 8 - 10 days. They will also be required to participate in the social actions they would be assigned at the end of each day, if at all.

5.Roles and Responsibilities

Pravah will be working with a designated Vivekananda Government Degree College anchor to ensure that the specific programme commitments for My Life, Mere Faisle are met through high quality interventions. In order to do this, the concerned institution is expected to look at the below roles and responsibilities-

Pravah - Roles and Responsibilities	Vivekananda Government Degree College - Roles and Responsibilities
Designing and facilitating the MLMF programme with the volunteers	Participating in processes leading up to the workshops, such as audience analysis, information sharing, regular feedback calls/meetings, etc.
Scheduling and leading processes such as audience analysis, information sharing, regular feedback calls/meetings, etc.	Mobilising participants and ensuring their participation in the workshops. Support in finding a space in the community to conduct the workshops.
Mentoring each individual participant's journey with the programme	Sharing credit in all official communication (online and onground) with regards to the MLMF programme and its impact where applicable.
Communicating changes to the programme timely and effectively with Vivekananda Government Degree College	Timely communication and escalation as and when required
Sharing credit where due with Vivekananda Government Degree College in all official communication with regards to this cohort of MLMF participants	
Timely communication and escalation as and when required	

You will be responsible to notify Pravah if it proves necessary in case of any changes or delays in the activities and in any changes in the office and contact address, the Director and/or Programme Coordinator and of any crisis.

6. Finances

There are no financial implications on The Institution with regard to this workshop. All financial implications of stationery, travel for facilitators and other occurrences would be borne by Pravah.

However, the Institution can choose to contribute voluntarily for the social action project, campaign and closure of the programme.

7. Contract Tenure & Termination

- The term of this MoU is for the period from 08th of March 2022 to (Month and Dates will be discussed next year onwards) 2023.
- If The Institution is unable to meet the expectations of any of the responsibilities listed above, Pravah would intervene to find possible solutions. If there are no solutions, this programme would be terminated.
- Should The Institution or Pravah desire to terminate the contract, a notice period of one-month would need to be given, and a review/feedback be done, before this contract is then terminated.

8. Prevention of Sexual Harassment and Child Protection Policy

Pravah assures complete confidentiality in cases of sexual harassment of the affected party, of the accused, and also of the person who reports the act, in so far as it does not interfere with its obligation or ability to investigate the allegations of misconduct. In the case of this agreement, Pravah will bear full responsibility for sexual harassment allegations against any of its employees during the course of this engagement. Pravah will bear no responsibility with regard to allegations, if any, against you or against employees of other organizations that you may enter into partnership with during the course of this engagement.

Pravah is committed to promoting the rights of children including their right to be protected from harmful influences, abuse, and exploitation. Pravah takes active measures to ensure children's rights to protection are fully realized.

While this contract is based on your commitment to having and committing to its existing sexual harassment and child protection policies as an integral component of this engagement, any violation of the policy and/ or the law will trigger termination of this agreement.

9. Media Consent

For all photography, videography and documentation purposes, Pravah has a media consent policy. The attached policy will have to be signed prior to the programme, by the partner organisation/institute as well as Pravah based on which, Pravah will use the content as per its requirement on social media, which includes its website, Instagram, Facebook, Twitter and LinkedIn or any other platform, as deemed appropriate.

10. Dispute and Governing Law

In the event that any dispute arises in relation to this MoU, the Parties agree that the matter will be resolved, if possible, by amicable negotiations. Any changes to this MoU must be agreed to by both Parties in writing and attached to the signed copy of this MoU. Each of the parties agrees that it will keep confidential, and not disclose to external parties, any confidential information obtained during or in relation to this MoU except insofar as necessary to comply with any legal requirement.

11. Contact Persons

Vivekananda Government Degree College will be in direct communication with Balendu Rashmi, Programme Coordinator - Consultant for My Life, Mere Faisle, Pravah who will be anchoring this programme from our end. All communication will need to go through her, and she will be the first point of contact with regards to the MLMF programme. Pravah's first point of contact at Vivekananda Government Degree College will be Bangla Bharathi (Associate Professor, Department of English), and DR. G Sukanya (Principal of Vivekananda Government Degree College) will be looped into all official communication.

The contact persons for Pravah are:

Balendu Rashmi, Programme Consultant
09949239994]

[Email: balendu.rashmi@pravah.org • Telephone:

Oruganti Chinmayee, Associate Consultant
09871179758]

[Email: chinmayee.oruganti@pravah.org • Telephone:

The contact person for Vivekananda Government Degree College are:

Name: Bangla Bharathi

Email: banglabharathi@gmail.com Telephone: +919866656278

12. Authorisation

By signing this MOU each Party agrees that it will strive to reach, to the best of its ability, the objectives stated herein.

On behalf of the Organisation/Institution I represent, I wish to sign this MoU and contribute to the further building of adolescent leadership for social change.



(Signature)

DR. G Sukanya

Principal

PRINCIPAL
VIVEKANANDA GOVT. DEGREE COLLEGE
Vidyanagar, Hyderabad-44

Vivekananda Government Degree College,

Vidyanagar, Hyd

+919866526619

ganjisukanya@gmail.com



(Signature)

Sukanyaa Lahon

Programme Coordinator

Pravah, New Delhi

sukanyaa.lahon@pravah.org