



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	VIVEKANANDA GOVERNMENT DEGREE COLLEGE
• Name of the Head of the institution	DR. GANJI SUKANYA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04029550559
• Mobile No:	9866526619
• Registered e-mail	svsvidyanagar.ejkc@gmail.com
• Alternate e-mail	ganjisukanya@gmail.com
• Address	H.NO.1-9-670/A, ADIKMET, VIDYANAGAR
• City/Town	HYDERABAD
• State/UT	TELANGANA
• Pin Code	500044
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	OSMANIA UNIVERSITY				
• Name of the IQAC Coordinator	G. BANGLA BHARATHI				
• Phone No.	04029550559				
• Alternate phone No.	9866656278				
• Mobile	9866656278				
• IQAC e-mail address	iqacsvs@gmail.com				
• Alternate e-mail address	banglabharathi@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://vivekanandagdc.in/newsite/AQAR%202020-21.pdf">http://vivekanandagdc.in/newsite/AQAR%202020-21.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://vivekanandagdc.in/newsite/Institutional%20Plan%202021-22.pdf">http://vivekanandagdc.in/newsite/Institutional%20Plan%202021-22.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.10	2015	01/05/2015	01/05/2020
Cycle 2	A	3.14	2022	30/08/2022	29/08/2027
<b>6.Date of Establishment of IQAC</b>			02/03/2014		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>9</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
Orientation/Induction programme for all first year students		
Facilitating training for staff, online webinars/seminars, CAS		
NAAC Peer team Visit, College reaccredited with A grade with CGPA of 3.14, Renewal of ISO certification		
Participation in NIRF		
Strategies adopted for slow learners and advanced learners		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Strengthen ICT	Installed LCD projectors in Classrooms	
Strengthen Library	Purchased new textbooks, subscribed to e journals	
Remedial classes for slow learners	Increase in pass percentage.	
Department wise presentation preparation for NAAC peer team	PPTs prepared covering all 7 criteria	
<b>13.Whether the AQAR was placed before</b>	<b>No</b>	

<b>statutory body?</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2022	10/01/2023
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>Multidisciplinary focus of NEP 2020</p> <p>Multidisciplinary focus of NEP 2020 aims to transform the Indian Higher Education System in Telangana. The National Education Policy 2020 encapsulates the bold reforms that will be implemented in the Higher Education System. Telangana State is in the forefront of introducing NEP in its Universities, Autonomous, Government and Private Colleges through the Online Portal DOST (Degree Online Services of Telangana) ensuring that students can choose courses across Disciplines in Undergraduate Colleges ensuring Higher Education Institutions are multidisciplinary in nature. The focus on making education multidisciplinary is a significant step that will benefit the students and one that will have far-reaching effects. The Government of Telangana has done a tremendous job in creating an enabling ecosystem for offering multidisciplinary education to flourish and making a difference to students, who in turn will make an impact on the future of our country. The flexibility to choose subjects from sciences and humanities with the ability to also learn fine arts and sports will give students a wide range of subjects to choose without the restrictions they faced earlier before the introduction of NEP 2020.</p> <p>With creative combination of subjects, cutting edge curriculum, flexible options, and multiple entry and exit options during the undergraduate course, students can explore their areas of interest and also choose careers of their choice. In addition, this kind of approach will foster intellectual curiosity, a critical thought process, self-reflection, leadership and teamwork skills, a sense of commitment, professionalism and a heightened sensitivity to one's</p>	

socio-cultural environment.

The steps being taken to train the teachers and faculty through a focused process and planned manner is one of the highlights of the NEP 2020 as they need to be in the know-how of cutting edge pedagogy and ways of delivering high quality content. This kind of interest and investment by the Government both at the Central and State level will go a long way in enhancing the standards of teaching / academia.

The NEP has announced an extremely pragmatic step in allowing the top 100 foreign colleges to set up campuses in India. This has propelled the higher education system in Telangana to become truly global. The increased competition will raise the bar for higher education and this was also an opportunity for higher education institutions to collaborate and co-opt with each other which is

being facilitated by the Commissionerate of Collegiate Education, Government of Telangana and the biggest beneficiaries will be the students.

The Industry will reap the advantages of having a multidisciplinary education in Telangana, which is the IT Hub of India. Students entering the Industry as its workforce will no longer be narrow specialists but generalists with relevant depth of their chosen discipline.

The Indian way of learning, acquiring knowledge has always been liberal and multidisciplinary. The formulation and implementation of the NEP 2020 will play a significant role in the shaping of the future of higher education in the country and influence India's growth in the future.

#### **16.Academic bank of credits (ABC):**

A new initiative stemming from NEP-2020 is Academic Bank of Credits in Higher Education from the year 2021-2022 which was notified recently by the UGC for implementation.

Vivekananda Government degree College, Vidyanagar is an affiliated to Osmania university. Therefore, as soon as Government of Telangana state and Osmania University adopt NEP 2020, the college shall implement based on the guidelines provided by the parent university.

However, Students are encouraged to register in Government of India's app DigiLocker to open an account and upload their study certificates, documents, etc., and students are also made aware of various short term online/ MOOCS courses available on SWAYAM portal

to accentuate their academics and score credit points.

### 17.Skill development:

#### Skill Development :

The Choice Based Credit System implemented in the college from the academic year 2016-17 makes it mandatory to introduce Skill Enhancement Courses (SEC). These courses are value based and skill-based and aim to provide hands-on training, building competencies, skills, etc. The students must complete four papers among SEC's during the 3rd and 4th Semesters of the UG- Program. Among the four papers, 2 are UGC Specified Life Skill Courses, and the other two are offered from Department specified courses. The UGC Specified courses include Communication Skills, Professional Skills, Leadership and Management Skills and Human Values. These courses enable the students to develop life skills and employability skills.

Telangana Skill and Knowledge Centre (TSKC) was established in the college by the Commissionerate of Collegiate Education to train students in skills required for the global market. The candidates are prepared to attain good communication, computer, writing, and analytical skills. The objective is to improve the employability skills of Undergraduate students pursuing the conventional B.A. /B.Com/ BBA /B.Sc. Courses. TSKC of the college aims to provide guidance and assistance for the students to achieve their career goals. To meet the global requirement, the Collegiate Education further strengthened TSKCs in the state by entering into an MoU with Telangana Academy for Skill and Knowledge (TASK), Hire Mee, DEET (Digital Employment Exchange of Telangana), IIT Mumbai and Nandi Mahindra Pride etc. This facilitated the students to access industry-relevant and advanced technology courses across different fields of study, thereby enhancing their employability.

TSKC of the college thus facilitates continuous exposure to students to the new programs and innovative pedagogies and addresses all the requirements of the 21st-century workplace.

The Entrepreneurship Development Cell (EDC) was established in 2021 as per the Commissioner of Collegiate Education, Government of Telangana's proceedings to provide a space for "Fostering the Culture of Innovation" at Government Colleges of Telangana State through ED Cells". Entrepreneurship Development Cell promotes skill-based training programmes on entrepreneurship.

In the coming academic years, the college will implement the NEP -2020 policy to make a revolutionary shift in education, i.e., shifting the emphasis from learning to skill-based education.

### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The dictionary meaning of literature is given as "written works especially those considered of superior or lasting artistic merit". in the context of India, where there is an unbroken living oral tradition with a history of more than at least 5,000 years; the meaning of "literature" for our present purpose has to be extended to mean 'composition' to include the works composed and transmitted orally from generation to generation. The 4 VEDAS, Itihasas, (Ramayana and mahabharatha) and puranas (Vishnupurana, Bhaghavata etc.,) and Dharmasastra (Manusmrti, Yajnavalkya-smrti, parasara-smrti etc.,). Literature in general and languages in particular, influence the way people of a given culture speak with others, including with family members, authority figures, peers, and strangers, and influence the tone of conversation.

In order to preserve and promote culture, one must preserve and promote a culture's languages. UNESCO has declared 197 Indian languages as 'endangered'. Various unscripted languages are particularly in danger of becoming extinct. Teaching and learning of Indian languages needs to be integrated with school and higher education at every level. Initiatives, a number of further actions will be taken in tandem at higher education level and beyond. First, to develop and teach many of the courses of the type mentioned above, an excellent team of teachers and faculty will have to be developed. Towards this direction under "Ek Bharat Shrestha Bharat", 100 tourists destination

in the country will be identified where educational institutions will send students to study these destinations and their history, scientific contributions, traditions, indigenous literature and knowledge etc as a part of augmenting their knowledge about these areas. There are already hundreds of Academics, museums, art galleries, and heritage sites in dire need of qualified individuals for their effective functioning. VGDC has taken part and the NSS volunteers learnt about the culture, language, music, songs of Haryana state while Haryana volunteers learnt about Telangana online.

Similarly portals like wikipedia have developed software to provide content, news, articles of general interest in regional languages. Wikipedia has online courses for students of regional languages to train them to freelance as content writers. Telugu, Hindi, Sanskrit, Urdu, Arabic are offered as second language in course curriculum.

Thus, in consonance with rest of this policy, Sanskrit Universities



too will move towards becoming large multidisciplinary institutions of higher learning. Sanskrit and all Indian language institutes and departments across the country will be significantly strengthened, with adequate training given to large new batches of students to study, in particular, the large numbers of manuscripts and their interrelations with other subjects. Efforts to preserve and promote all Indian languages, including classical, tribal and endangered languages will be taken on with new vigour. All languages in India, and their associated arts and culture will be documented through a web-based platform/portal/wiki, in order to preserve endangered and all Indian languages and their associated rich local arts and culture.

Student clubs promoting Indian languages, culture are established and online sources will be used to integrate Indian knowledge system in teaching learning process.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

"Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery and assessment are planned to achieve stated objectives and outcomes. It focuses on measuring students' performance i.e outcomes at different levels."

VGDC is an affiliated UG college and implements the programs of Osmania University. For outcome-based learning, the required framework model is developed by Osmania University that is followed by the institution. The desired program outcomes and course outcomes are displayed in the college near departments and also on the college website for students to understand what they learn after completion of each course.

During the orientation classes the students are informed of the 'learning objectives' and 'learning outcomes' and teachers play the role of mentors, facilitators and adopt various teaching methodologies like experiential learning, discussion-based learning, art integrated learning, project-based learning, group discussions, brainstorming, role plays, field-based learning like visits to industrial units, research labs and that are suggested for teaching-learning that promote constructive learning and active involvement of students to achieve the objectives. The college conducts bridge classes, certificate courses and encourages students to intern, volunteer with NGOs and other firms that the college has MoUs with.

As assessment is a key to check the attainment of learning goals, the college has continuous and comprehensive formative assessment



(continuous internal assessment) and finally the summative assessment (end semester exams) conducted by the University.

Methods like time-constrained tests, open book tests, problem based, assignments, practical assignment reports, portfolios, case-study, presentations, viva-voce interviews, composite MCQ, peer, and self-assessment are adopted to assess learning outcomes.

Since the affiliating Osmania University has not mapped Programme objectives to Programme Outcomes, i.e, results, the college has not taken up mapping the learning outcomes and results.

## **20.Distance education/online education:**

Vivekananda Government Degree College is affiliated to Osmania University and offers courses that are regular. Distance education is not offered by the college.

There are 6 courses offered online via MOOCS in BA programme. The Course of Sociology, Psychology, Mass Communications and Journalism are studied online and the college facilitates by providing access to the live stream/ recorded lectures to the students. Links of live stream are shared with the students.

However, affiliating University, Osmania University has a Distance Education Center (PGRRCDE) that offers UG and PG programmes. The students who cannot pursue education in regular mode are advised to pursue their study through distance mode. But the college has no study center of PGRRCDE ( Professor G. Rami Reddy Center for Distance Education), Osmania University.

The college has a Study Center of Dr. B.R. Ambedkar Open University of Hyderabad that offers UG and PG courses in Open Education mode. Every Sunday Contact classes are held for working men, women and students enrolled for Open University courses in the campus. The college facilitates the semester wise exams to be conducted in the campus, without clashing with the Regular UG programs and Classes.

Students are made aware of the various courses available online in SWAYAM, NPTEL and are encouraged to take up a short term course that can expand their knowledge in the related subjects. Students are made aware of the academic bank of credits to improve their credits if they plan to study abroad.

## **Extended Profile**

### **1.Programme**

1.1	262
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	1973
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	510
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	528
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	34
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	43
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	<b>21</b>
4.2 Total expenditure excluding salary during the year (INR in lakhs)	<b>61.03784</b>
4.3 Total number of computers on campus for academic purposes	<b>121</b>
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Vivekananda Government Degree College reaccredited with 'A' grade is affiliated to Osmania University, Hyderabad. The University's UG-level syllabus is closely followed by the College. Based on the almanac of academic year the action plans are deployed by the college IQAC and the departments. The curriculum is supported by certificate programmes, project-based learning opportunities, and skill-enhancement courses that are pertinent to local requirements and current national and international trends. Students receive training in computer skills, communication skills, and soft skills from the Telangana Skill Development Cell (TSKC), to further develop and refresh abilities. Each department is responsible for keeping track of the teaching plan and teaching diary. The delivery of the curriculum is accomplished successfully using an interactive methodology and ICT-enabled technologies. For experiential learning, field visits are planned. All stakeholders' opinions are routinely gathered to analyse and improve the next curriculum development.</p>	

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="http://vivekanandagdc.in/newsite/All%20departments.pdf">http://vivekanandagdc.in/newsite/All%20departments.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Vivekananda Government Degree College follows the Almanac set by Osmania University and plans all of its activities, including the implementation of continuous internal evaluation (CIE). The IQAC, department heads, and faculty members collaborate to ensure that all activities follow the academic schedule. The college conducts two internal examinations for each semester in compliance with university norms, while the university administers the final exam to assess students' performance in common courses. Internal exams are held on the days specified in the Almanac for each semester. Each Internal is assessed for a total of 20 marks in accordance with the format specified by university. The average scores from two internal tests plus the grades from the assignments make up the CIE for each semester. After analysing the answer sheets, the departments handover the assessment results to the Examination branch of college that oversees the exams, and also uploads the marks onto the university portal. Departments also hold unit tests, assignments, projects, seminars, group discussions, quizzes, paper presentations, and PowerPoint presentations to increase the students' knowledge. Through the academic council meetings, the Principal, IQAC, and Heads of the Departments constantly review the semester wise progress and provide suitable suggestions whenever necessary.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://vivekanandagdc.in/newsite/Institutional%20Plan%202021-22.pdf">http://vivekanandagdc.in/newsite/Institutional%20Plan%202021-22.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the**

**B. Any 3 of the above**

following academic bodies during the year.  
 Academic council/BoS of Affiliating University  
 Setting of question papers for UG/PG  
 programs Design and Development of  
 Curriculum for Add on/ certificate/ Diploma  
 Courses Assessment /evaluation process of the  
 affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

24

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

60/1973

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

60

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

A strong value-based holistic development of students is achieved by VGDC's successful integration of cross-cutting topics pertinent to professional ethics, gender, human values, the environment, and sustainability into its curriculum.

- Environmental Studies is being taught as part of the UG Semester I curriculum since 2016-17 to help students understand major environmental issues and raise their awareness on biodiversity. The Eco-club engages in a variety of environmental conservation initiatives and marks environmental important days.
- Gender Sensitization is introduced in General English curriculum in semester 5 and semester 6. To educate boys and girls on gender equity, the Women Empowerment Cell conducts workshops and programmes to promote gender equality and provides protection for female faculty members and

students.

- **Human Values:** To instil values among students and employees, the College organises blood donation drives, social service activities through NSSEvents.
- **Professional ethics:** The syllabus of SEC (Skill Enhancement Course) includes lessons on ethical conduct, such as providing accurate information and taking an objective stance. The Telangana Skill Knowledge Center provides students with Professional skills related training.
- **Basic computer skills** are introduced as part of the curriculum for first year students of non-computer courses to enhance their computer capabilities.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships



177

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://vivekanandagdc.in/newsite/TEACHERS%20FEEDBACK(2).pdf">http://vivekanandagdc.in/newsite/TEACHERS%20FEEDBACK(2).pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

1020

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

294

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students with varying degrees of learning capabilities and backgrounds join in various courses offered by the college. Therefore, the level of challenge faced by them is also different. The College is empathetic to this aspect and takes maximum steps to optimize the learning outcomes of all the students.

In the beginning, class XII scores are taken as the initial indicator of students' learning ability. The students' performance is further augmented by the observations made by the teachers and mentors. Thus, advanced and slow learners are identified by their academic profile, classroom interaction, and performance in the Diagnostic Tests conducted by several Departments.

Steps taken to address the needs of

Advanced learners:

- Provide advanced study material.
- Offer leadership and class representative roles.
- Motivate students to write articles for

magazines/participation in projects/ seminars.

- Encourage students to take up certificate courses offline and online.
- The faculty offers guidance to students for competitive examinations and higher studies.

Slow learners:

- Bridge courses, remedial classes, assignments and intensive coaching are conducted for slow learners
- Mentor-mentee interaction irons out academic and personal issues, and help students take part in departmental activities. Multiple career options are suggested to students, keeping in mind their aptitude and interests.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1973	43

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the process of teaching and learning more effective, the College makes sincere efforts in enhancing the learning experience of students by adopting student-centric methods like experiential learning, participative learning and problem-solving methodologies across all streams, both inside and outside the classroom.

**Experiential Learning:** The College practices experiential learning by taking students to field trips, Industry visits and involve students in Swachh Bharat Abhiyan, Tree Plantation programs, maintaining medicinal garden and compost pit in the college. The

faculty also encourages students to volunteer at HLF. Encourage students to get trained in using Smart boards and to volunteer for gender parity. Participative learning: The college organizes activities such as group discussions, seminars, PPT presentation, poster presentations, Jam Sessions, Role-play, peer teaching, and Elocution, to develop presentation skills. Extension lectures are organized to provide students an opportunity to interact with eminent resource persons. The students are encouraged to take an active part in organising fresher's day and farewell day, to enhance their management skills.

**Problem Solving:** The teachers involve students in Jignasa Projects and finding solutions to combat environmental issues. The NSS Cell indulges students in social issues and helps develop problem-solving skills

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="http://vivekanandagdc.in/newsite/Quiz%20and%20Seminars(1).pdf">http://vivekanandagdc.in/newsite/Quiz%20and%20Seminars(1).pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- VGDC, has adopted the new technology into its methodology of teaching and learning. Teachers are trained with basic computer skill to be able to use the digital platform to achieve high academic standards.
- The College is Wi-Fi Enabled Campus which helps the teachers and students to stay connected to the internet and update information.
- Around 60% of the classrooms are ICT enabled, with projectors and a virtual classroom.
- Teachers use the tools for effective teaching. Students prepare presentations, assignments, project work and field reports using MSWord, PPT, MS Excel, and other ICT tools.
- The college Library is fully Automated and teachers and students have access to e-resources. MOOCs courses in Journalism and Psychology are offered by the College.
- Labs with updated technology.
- Students and teachers are benefitted from NPTEL, Spoken Tutorial and SWAYAM online courses.
- During Covid-19, teachers used social media platforms to

connect with the students. YouTube video lessons were prepared and uploaded for students to access and stay connected.

- VGDC has adapted blended teaching-learning methodology.
- Feedback from teachers and students are also done through Google forms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://vivekanandagdc.in/newsite/englishdept.php">http://vivekanandagdc.in/newsite/englishdept.php</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

13

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

111

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

VGDC, affiliated with Osmania University follows the modalities of conducting the Continuous Internal Evaluation as per the University guidelines. The criteria for internal evaluation are displayed on the notice board. At the commencement of each new academic session, students are apprised of the same on the orientation day and it is reiterated in classes as well.

The College conducts two internal exams for each semester, while the End exam is conducted by the University. Two internals are conducted on the mentioned dates in the Almanac, for 20 marks each and question papers are set by each department as per the university modelled pattern. The average of two internal tests along with Assignment marks constitutes the CIE for each semester.

The Examination Committee circulates the dates for the internal examinations and looks into the arrangements for the examinations. After the examination, the papers are evaluated marks are uploaded to the University portal within the timeframe given by the University.

Besides, departments' conducts unit tests, assignments, projects, seminars, group discussions, quiz, paper presentation and PPT presentation for enhancing the knowledge of the students. Thus, throughout the year, the academic performance of the students is evaluated to upgrade them.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://vivekanandagdc.in/newsite/Institutional%20Plan%202021-22.pdf">http://vivekanandagdc.in/newsite/Institutional%20Plan%202021-22.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

VGDC is affiliated with Osmania University and it follows the guidelines set by the University for the conduct of examinations. The office of controller of examinations undertakes necessary measures while conducting the internal assessment and addressing the grievances related to the internal examination.

The grievances and are addressed in the following manner:

- After the examination the answer sheets are evaluated in stipulated time and feedback is given to students regarding the errors they commit.
- If any grievances are raised by the student regarding the marks awarded to them, the faculty looks into the matter and addresses the grievances and moderate the marks if necessary immediately
- The final marks are uploaded in the University portal and a copy of the same is given to the teachers to cross check.
- If any discrepancy, necessary corrections are made.
- After final verification, the marks are submitted to the University.
- Even after rigorous scrutiny, if any errors are noticed in the University marks sheet, the Examination branch assists the students in getting such errors rectified.
- Hence the College employs a robust multi-tiered mechanism to ensure transparency and objectivity in dealing with grievances



related to the internal examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="http://vivekanandagdc.in/newsite/vgdc_GRComitee.pdf">http://vivekanandagdc.in/newsite/vgdc_GRComitee.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

**Mechanism of communication of Programme and Course Outcomes to teachers:**

- Vivekananda Government Degree College adopts the Program Outcomes/ Course Outcomes framed by Osmania University.
  - It is communicated to the heads of the department (HOD'S) in the BOS meeting at the University.
  - The HOD's discusses the program outcomes and course outcomes at the departmental level and aligns with vision and mission of the college.
  - The CO's are carefully prepared by the subject teachers into sessions and devise instructional strategies. They also plan co-curricular and extracurricular activities as value addition to achieve the stated outcomes.
  - Evaluation and attainment of the PO's and CO's are reviewed periodically by the principal in the Departmental meetings.
- Mechanism of communication to students:**
- The prospectus and college Website showcase the programme and course outcome for students.
  - Admission convenors also explain students of what to expect from various courses.
  - HOD's appraise PO's to the students during the orientation program.
  - The course-specific outcomes are communicated through classroom discussions, expert lectures and practical sessions.
  - The teachers display the PO's and CO's in their departments and website.
  - Program-specific outcomes and career options are further highlighted through Mentors.
  - Teachers provide student feedback and motivate them to achieve the stated outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://vivekanandagdc.in/newsite/programoutcomes.php">http://vivekanandagdc.in/newsite/programoutcomes.php</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College evaluates the performance of students through various methods for measuring the attainment of Program Outcomes (PO), and Course Outcomes (CO).

**Direct Assessment Measures:**

- As per University guidelines, the college conducts internals and evaluates students on a continuous basis.
- Presentations on specific topics, individual and group assignment is given to students to measure PO/CO.
- Practical experiments and Viva-voce, is a part of evaluation for some of the courses.
- Staff meetings are held to review the progress and ensure ways to achieve optimum learning outcomes.
- End exam results are analysed and is consolidated at the Examination Branch.
- The Principal conducts meetings and discuss the result analysis and chalk out remedial measures for below-average students.
- The Students are further evaluated through certificate courses, quizzes, Project works, competitions and seminars.

**Indirect Assessment Measures:**

- The TSKC Cell trains and evaluates students in communication, computer and industry-related skills and ensures the attainment of PO/CO through workshops and trainings.
- Placement Cell prepares and organises drives to students to achieve Professional goals.
- Alumni interaction to inspire students.
- The IQAC tracks student feedback to achieve course milestones.
- The College evaluates the success of PO/CO on the basis of student's result, progression towards higher studies and placement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://vivekanandagdc.in/newsite/programoutcomes.php">http://vivekanandagdc.in/newsite/programoutcomes.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

347

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://vivekanandagdc.in/newsite/IQAC%20Report%202021-22.pdf">http://vivekanandagdc.in/newsite/IQAC%20Report%202021-22.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://vivekanandagdc.in/newsite/feedback.php>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Vivekananda Government Degree College has conducted extension activities in the neighbourhood sensitizing citizens on the importance of vaccination, waste management through its drives.

VGDC conducted a free vaccination drive in September 2021 in collaboration with GHMC for two days, on 9th and 10th September. About 200 students, parents, residents in the neighbourhood, staff got vaccinated.

Likewise a free eyecheckup camp, a government of Telangana state initiative titled 'Telanaganaku Kanti Velugu" camp was held in college campus for a week and residents in the neighbourhood, students, staff got their eye testing done and vision corrective spectacles were distributed free of cost.

NSS unit has conducted Rallies, awareness programs on "save Soil" and campsensitizing students to social issues.

File Description	Documents
Paste link for additional information	<a href="http://vivekanandagdc.in/newsite/2023/3.3.1.pdf">http://vivekanandagdc.in/newsite/2023/3.3.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

362

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

02

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

07



File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

VGDC has adequate infrastructure and physical facilities for teaching -learning extended in two blocks: Old and the New.

The old block has about 12 Class rooms including a digital Seminar hall and 2 Digital class rooms, one computer Lab with 21computers and an e-corner with 8computers, equipped with Internet, wi-fi and Printer facilities.The Arts staff room, NSS room have Computer systems with Internet, Wi-Fi and printing facility for staff's use. The new Block has 10 class rooms including One virtual class room, two smart classrooms,four digital class rooms and seven laboratories. Each class room accommodates minimum 60 students and maximum 90 with good and comfortable furniture. The seven Laboratories: two ComputerLabs (with 5land 4lcomputers), 4 Science labs cum classrooms are ICT enabled. The 5 staff rooms, and Principal's room and ACO/IQAC room are ICT enabled. Total 121 computers for student usage.

The infrastructure facilities, especially the Seminar Hall and Virtual classroom are shared across departments as per requirement. The timetable committee oversees the suitable allocation and utilization of classrooms and laboratories so that these facilities are put to optimal use for various teaching learning purposes and other classroom activities that are planned ahead.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

### Sports

The college administration lays emphasis on sports - both indoor games and outdoor games along with academic excellence. There is an open ground utilized by the students for practicing, Khokho, Kabaddi and Volleyball. Students are encouraged to participate in district, university and national level sports. The Physical director also periodically arranges yoga sessions in the college, where students and staff participate actively. Thus, the physical education department aims at providing a safe and healthy atmosphere for its students and staff members.

### Cultural

The students are encouraged to participate in various cultural activities inside and outside the campus. The college has constituted committees for various co-curricular and extracurricular activities for identifying, motivating, grooming and encouraging students to participate in various intercollegiate, regional, and state events. The Seminar hall is available for cultural activities. The mentors identify the students interested in cultural activities and get them enrolled in various clubs and committees. To inculcate the cultural and traditional values, the Cultural committee conducts various cultural activities at college level. Students are also encouraged to participate in cultural Competition at District and state level competitions. They are motivated to participate in competitions conducted by CCE, cultural organizations, and college fests.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://vivekanandagdc.in/newsite/7.NAAC-PLAY-GROUND-FACILITIES-2015-2022%20(1).pdf">http://vivekanandagdc.in/newsite/7.NAAC-PLAY-GROUND-FACILITIES-2015-2022%20(1).pdf</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.****16****4.1.3.1 - Number of classrooms and seminar halls with ICT facilities****16**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://vivekanandagdc.in/newsite/elearning.php">http://vivekanandagdc.in/newsite/elearning.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****61.03784**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The College provides a library that enhances the quality of academics. It is Wi-Fi enabled and provides e-based learning opportunities.

The library is situated on the ground floor of the old block and has

a collection of 7247 books, with a reading room. The collection of books includes books related to curriculum, documents covering a wide range of subjects which help students in acquiring knowledge and values. The library is also equipped with competitive books to help student prepare for various entrance examinations.

The library is fully automated using Koha version 19.11.01.000 in the year 2019-2020. There are 2 computer systems, 1 printer and a scanner in the library. In addition to these, 6 computers and a printer are available for students to browse and take required content for their projects, assignments, and seminars.

Apart from books, the library has 16 periodicals, 6 newspapers in Telugu and English. The library is Wi-Fi enabled and provides e-based learning opportunities, and access to online e-resources. The library subscribes to N-LIST online resources of the INFLIBNET which is a college component of the e-ShodhSindhu consortium with access to 6,000+e- journals, 1,64,300+ eBooks, and 6,00,000 eBooks through the National Digital Library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="http://vivekanandagdc.in/newsite/library.php">http://vivekanandagdc.in/newsite/library.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.65289

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

9+23

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college provides IT enabled teaching-learning environment in the campus round the clock. It has developed IT facilities to meet the Learning requirements of students and faculty.

##### Computer Labs:

There are 3 computer labs consisting of 121 computers with Internet connectivity for the purpose of the students who opt for computer papers as part of their course as well as for general purpose. All the required software as per the curriculum is installed and updated and the maintenance of the computers is done through AMC, on regular basis. The college upgrades in quantity and quality of the ICT facilities and purchases new equipment for effective teachinglearning process and curriculum transaction

##### Programming languages:

The programming languages required for Course Curriculum are installed from OERs (Open Educational Resources) each year for

conducting Practical classes, and examinations. Wi-Fi network: The entire campus is equipped with Wi-Fi and Local Area Network (LAN) with CAT 6 Fibre Optic Cables, Routers in 2018 and is maintained through AMC. Wi-Fi network in the campus is also maintained through AMC. The college has virtual classroom and 15 LCD projector installed in some of the rooms in every floor. The College has Photocopying machines, and multipurpose printers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

134

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

61.03784

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities.

Library Committee is constituted to ensure the smooth and efficient functioning of the library. Book binding is carried out for damaged books and weeded out books are disposed. The requirement and list of books is taken from the departments and is duly approved by the Principal and purchased.

The College has an adequate number of computers with internet connections and utility software. The maintenance is done through AMC.

Laboratories are regularly maintained by the attendant. Equipment are maintained properly, and serviced from time to time and records maintained. Special Fee, Restructured fee, and RUSA funds were utilized for procurement and maintenance of equipment.

The building maintenance committee looks after the maintenance of the building. A Few classrooms are equipped with audio visual aids. The washrooms are regularly cleaned and sanitized by external agencies.

Gardening: Watering of trees and lawn is maintained by gardeners.

The Physical Director, and Sports Committee, give a requisition for games material that is procured from available funds.

The college conducts annual stock verification of library books, lab equipment, and furniture every year.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://vivekanandagdc.in/newsite/policies.php">http://vivekanandagdc.in/newsite/policies.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

126

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

88

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	<a href="http://vivekanandagdc.in/newsite/All%20departments.pdf">http://vivekanandagdc.in/newsite/All%20departments.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**33**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**33**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

5

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Vivekananda Government Degree College has student representation in different academic and administrative committees of the college. Each academic year, the class teachers motivate students to participate in various committees, clubs and activities that the college has for students. Interested Students are identified and assigned to the respective committee convenors. Students' opinions are valued in decision making and they regularly mobilize, motivate and cooperate with their classmates and help liaison between college administration and the student community.

Academic: Students are admins of their respective WhatsApp groups and motivate their class to be forthcoming with their issues. They bring grievances to the notice of Mentors. These recommendations are redressed by the Mentors and the Principal.

Literary, Cultural and Sports Committee: Students of VGDC are Members of the Editorial Board of the Annual College Magazine and assist the committee in selecting pieces for Wall/ college Magazine; Help convenors to select college teams for cultural and sports competitions various levels; Proactive NSS student volunteers involve in all the activities of college. Students are members in Administrative Bodies like Restructured fees, Special fees, Alumni committees, and are made aware of the expenditure incurred for maintenance of equipment, academic and Physical facilities.

File Description	Documents
Paste link for additional information	<a href="http://vivekanandagdc.in/newsite/committees.php">http://vivekanandagdc.in/newsite/committees.php</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

29

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The aim of Alumni is to bring together all graduated students to form an Association in order to support, help, and raise the funds to develop the profile of the College. VGDC provides a platform to the Alumni members to render their services as Resource Persons by organizing Extension Lectures, Seminars, and Guest lectures on the curriculum topics to guide students in respect of their career opportunities. VGDC has a registered Alumni Association(25th September 2019), under the Telangana Societies Reorganization Act 2001 with no. 445 of 2019, with Dr. C.H Kishore Kumar as a coordinator to look after the needs and facilities of the students and the College. The members of the Alumni are eminent personalities from different walks of life. The Alumni Association has been rendering advisory service and extends their cooperation for the development of the college. In the academic year 2021-2022 Alumni meet was held on 08-05-2022.All the Alumni members have attended and welcomed the newly enrolled members.

Constitution of Alumni Association of VGDC

Name

Designation

Mr.Upender

President

Mr. A. Satyanarayana

**General Secretary**

Ms. Hemalatha

**Joint Secretary**

Mr. Shiva

**Treasurer**

File Description	Documents
Paste link for additional information	<a href="http://vivekanandagdc.in/newsite/alumni%20registration.pdf">http://vivekanandagdc.in/newsite/alumni%20registration.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. &lt;1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of VGDC is to provide access to quality Higher Education to the students from diverse backgrounds of the society and inculcate human values to enable them to face the challenges of life with courage, confidence and mould them into socially responsible citizens.

**Mission**

The Mission of the College is to provide quality Higher Education for the empowerment and self-reliance of students.

- To offer programs catering to the changing needs of society.
- To extend need-based and skill-based training to students and

make them employable.

- To promote a learning community,, especially those from less privileged backgrounds feel part of the collaborative high-quality educational process.
- To inculcate moral values and social awareness among the students.
- To generate awareness and concern for protecting and sustaining the environment.
- To encourage innovative and collaborative basic research to benefit the community.
- To promote community service through outreach programs, create an environment to excel in co-curricular and extracurricular activities.
- To create platforms for students to hone their leadership skills.

The College is funded by the Government of Telangana, under the aegis of CCE. The Principal is the Head of the Institution and provides direction to the entire organization to fulfil its vision and mission.

File Description	Documents
Paste link for additional information	<a href="http://vivekanandagdc.in/newsite/vision.php">http://vivekanandagdc.in/newsite/vision.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Vivekananda Government Degree College practices decentralization and participatory management in keeping with its belief that 'Teamwork makes the Dreamwork.' The college constitutes various committees to decentralize the work and involve all towards the college's vision and mission.

A particular reflection of this process may be seen in the extensive delegation of the Institution's admission process and involvement as a team. VGDC provides transparency and a student-friendly admission process.

DOST (Degree Online Services, Telangana) is a unified online degree admission system for Telangana students, managed by the CCE, for centralised online admissions. Aspiring students register their web options on the official website and opt for colleges. After the



admission process begins, the students receive SMS when a seat is allotted in the Degree college of their choice.

Academic Co-ordinator Cell , Central Admission and Course Committees and office participate in transparent admission process. Convenors along with committee members, verify certificates, and help students fill in the college application form.

Verification of Certificates of the qualifying exam and other credentials is done and then students are directed to the Administrative block. where office guides them at the counters to pay fees online, issue Buspass, Id Cards, register for scholarships for fee reimbursement.

File Description	Documents
Paste link for additional information	<a href="http://vivekanandagdc.in/newsite/Committees%2021-22.pdf">http://vivekanandagdc.in/newsite/Committees%2021-22.pdf</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Strategic Plan:

Strengthening of the College by building and providing sufficient accommodation, infrastructure, and equipment to fulfill its vision and mission to cater to the needs of young men and women from socially and economically weaker sections of the society seeking tertiary education in a secular environment.

The College developed an Action Plan to expand its building, establish laboratories, introduce new courses, increase student enrolment and improve the Teacher-Student Ratio by applying for more sanctioned faculty posts.

The college utilised RUSA funds to expand its physical infrastructure and equipment for newly established laboratories and drafted proposals for construction of additional classrooms..

•Linkages, MOUs, and collaborations with Public and Private Sectors and Research Institutions to enhance the Academia-Industry readiness/preparedness of the students.

. The College now has permanent faculty, witnessed a dramatic increase in student enrolment and the College has started many programs to empower students with required skills and is working towards procuring sufficient infrastructure and student amenities for the overall round development of the Institution.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

#### **Institutional Bodies**

The College has an established administrative setup and strictly follows the guidelines laid down by the Commissionerate of Collegiate Education (CCE), the Government of Telangana, UGC, and Osmania University.

#### **Administrative Setup**

The College works under the aegis of CCE and follows the UGC guidelines in the general conduct of proceedings. The College is administered by the Principal. The Vice-Principal assists her in administration.

Several committees are framed with Teaching/Non-teaching staff and students to ensure decentralization and effective management.

Statutory Committees and Non Statutory Committees ensure implementation of various policies of the College.

Appointment-The regular teachers are appointed through Telangana State Public Service Commission by the State Government and the Junior Lecturers are transferred by promotion. The CCE also recruits lecturers on a contract basis and Adhoc basis and are renewed every year.

#### **Service Rules**

The service rules of all the regular teaching and non-teaching posts under the Telangana state are governed by the Telangana State and Subordinate Service Rules (General rules) and the Special rules and Adhoc rules issued by the Government.

### Promotions

All regular lecturers have to put in 15 years of regular service along with Ph.D. to get promotion as Principals in Government Degree Colleges.

File Description	Documents
Paste link for additional information	<a href="http://vivekanandagdc.in/newsite/policies.php">http://vivekanandagdc.in/newsite/policies.php</a>
Link to Organogram of the Institution webpage	<a href="http://vivekanandagdc.in/newsite/organogram.php">http://vivekanandagdc.in/newsite/organogram.php</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Telangana State Government funds the Institution. The Government provides Welfare Schemes from time to time to create efficient, healthy, loyal, and satisfied employees for the Institution.

**Existing Welfare Measures for Teaching and Non-teaching staff:**

Encouraging to attend Orientation/Refresher/FDP programs

**Increments/Pay revision**

Annual and Special increments and pay revision are sanctioned on total emoluments as per UGC/State government rules.

Pension and Gratuity benefits for Teaching and Non-teaching staff sanctioned as per rules.

Leave: Casual leave, Maternity, Paternity, Child care, Medical leave, Earned leave, Study leave as per rules.

**Incentives**

The Institution felicitates the Faculty who are conferred with National and International awards.

Leave Encashment is provided for unavailed earned leaves to non-teaching staff.

**Financial Support**

The non-teaching staff is sanctioned the Festival advance on request.

**Medical Assistance**

EHS (Employee Health Scheme) cashless treatment scheme is provided to the Teaching and Nonteaching staff.

**Staff Club**

The Staff Club at VGDC is a family and focuses on promoting social interaction and catering to the recreational needs of the staff.

**Grievance Redressal**

Grievance redressal of the staff is taken care of by the Grievance and Redressal Cell and addressed immediately to sustain the pleasant environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Vivekananda Government Degree College (VGDC) has a Performance Appraisal System for teaching and non-teaching staff. The performance of each faculty member is assessed every year according to the API scores.

The Non-Teaching Staff are also assessed through annual confidential reports and annual performance appraisals. The Regular, Faculty should possess the UGC and State regulations of minimum qualifications. The appointment of Contract Faculty and Guest Faculty are done accordingly. The performance appraisal of the Teaching and Non-Teaching faculty is done on the following parameters:

Every year it is mandatory for each teacher to furnish the self-appraisal form /API which provides the annual performance of individual teacher that include their efforts towards teaching-learning and evaluation, curricular and co-curricular activities, professional development related activities and research and academic contribution.

The API appraisal form is assessed by the principal on the parameters mentioned as per 7 criteria and API scores are awarded.

Promotions and Career Advancement Schemes (CAS) are based on the API scores.

Every year the Commissioner of Collegiate Education nominates senior Principals/ teachers as Academic Advisors Colleges to assess and award scores on teacher's individual academic performance and institute's performance for the academic year.

File Description	Documents
Paste link for additional information	<a href="http://vivekanandagdc.in/newsite/feedback.php">http://vivekanandagdc.in/newsite/feedback.php</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### Office of the Accountant General, (AG) Audit:

The external financial audit of the utilization of funds is done by the government auditors, whenever the incumbent principal retires or is transferred. Their report is submitted to the government for further consideration.

##### Chartered Accountant Audit:

The University Grants Commission (UGC) grants funds to improve the infrastructure facilities and the accounts for the same are maintained properly. An audit is done by a Chartered Accountant and the audited statement is submitted to the UGC.

##### CCE Audit:

An external audit team comprising of officials from the Commissionerate of Collegiate Education visits the college and carries out a comprehensive audit of the funds received and utilized. In case of Transfer or retirement of Head of the Institution, CCE audit is mandatory before the Principal's retirement.

**Internal Audit:**

- Annual physical stock verification is done at the end of every academic year.
- Financial valuation of damaged, obsolete, repairable, or unserviceable items is evaluated.
- Annual academic audit is done by committee drafted by Principal.

**Scholarships Audit.**

Adequate measures are taken to disburse the scholarship amount and an internal audit is conducted by the office followed by an external audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

Vivekananda Government Degree College is a Government Institution; as a result, most of the funding is from government agencies. However, the Institutions also mobilize funds from philanthropists and Alumni donors. The following funds are allocated to government Institution under the below-mentioned heads:



- Special Fee & Tuition
- Restructured Fee
- CPDC Account
- UGC grants
- RUSA funds
- Funding from Alumni donors

Funds generated from the above sources are primarily used for the maintenance and development of the Institution.

Salary Funds: The Principal is the Drawing Officer of the Institution. Since our Institution is a Government Institution, it receives salary grant from the State Government.

Optimal Utilization of Funds is done as follows:

The fund received under different heads is utilized for Academic and Administrative purposes. Adequate funds are allocated for effective teaching-learning practices and the conduct of seminars, workshops, Field trips, and Extension lectures.

Adequate funds are utilized for the development and maintenance of the infrastructure of the Institution.

The funds are utilized to meet day-to-day operations and administrative expenses such as stationery, cartridges, registers, teaching diaries, etc.

Funds are allocated for the up-gradation of Library, networking, and E-library facilities every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC contributes significantly to institutionalize the quality culture of VGDC. It is a significant administrative body responsible for initiating plans and supervising various activities necessary to increase the quality of the education imparted. The IQAC commenced

the following practices to enhance the quality of education.

#### Practice - 1-Introduction of Certificate Courses

The IQAC plays a crucial role in motivating various departments to conduct certificate courses in a phased manner catering to the increasing student strength. The courses designed were novel and skill-oriented.

#### Practice - 2-Alumni Association

The Alumni is the reflection of its past, a representation of its present, and a link to its future. Therefore, IQAC initiates efforts to build an Alumni network.

- The IQAC, through its relentless efforts, got the Alumni association formally registered on 25.09.2019. Alumni meets are facilitated by IQAC and alumni interactions with students has resulted in counselling final year students for upcoming Job melas and Campus Placement drive and had been making constant efforts to strengthen the Alumni network, and it continues to coordinate activities with the support of the Alumni.

IQAC has encouraged staff members to attend FDPs, RCs, Ocs, Online and offline trainings.

Thus, the IQAC strived for institutionalising quality assurance.

File Description	Documents
Paste link for additional information	<a href="http://vivekanandagdc.in/newsite/IQAC%20Report%202021-22.pdf">http://vivekanandagdc.in/newsite/IQAC%20Report%202021-22.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institution underwent change both in terms of quality and quantity after the Accreditation.

Criterion Peer Committee Recommendation Progress made by the institution reforms in terms of quality Progress

I - Curricular aspects: Introduction of new degree programmes in Psychology, Social work may be explored - introduced and implemented.

II- Teaching-learning and evaluation

- The faculty members are highly experienced, and dedicated.
- Online enrollment, DOST has come into The increased faculty strength and student strength.

III- Research, Consultancy and Extension

Teachers are to be encouraged and motivated to apply for project work and to publish in reputed journals- Achieved.

IV- Infrastructure and Learning resources

- Expansion of infrastructure must be taken on priority basis. Accomplished with State and RUSA funds.
- proposal to construct additional classrooms, complete automation of library is taken up. E-corner is established.

V-Student Support and Progression

- Centre for Competitive Examinations can be established for Banking and Civil services.
- Examination Centre for Competitive Examinations where the students training to get admission into national gain entry into services.

VI-Governance, Leadership and Management

- Office automation is completely done.
- CAIMS - Automation software of Commissionerate Collegiate Education is in operation.

VII -Institutional Values and Best Practices

- To empower girl students and conduct skill enhancement programs- achieved

File Description	Documents
Paste link for additional information	<a href="http://vivekanandagdc.in/newsite/iqacdata.php">ht tp://vivekanandagdc.in/newsite/iqacdata.php</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://vivekanandagdc.in/newsite/iqacdata.php">http://vivekanandagdc.in/newsite/iqacdata.ph p</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

VGDC spares no effort in promoting gender equity among students. Boys and girls are treated on equal terms and are involved in all the workshops and activities. WEC has entered into MoU with NGOs Tharuni, Prajwala and Pravah to deal with gender-related issues. Moreover, awareness on gender equity is spread through posters, programs, and interactive sessions.

**Safety and Security:** The college has installed CCTV cameras and the Anti-Ragging committee is vigilant 24/7. WEC conducts counselling

sessions and provide contact numbers of NGO partners and TELANGANA POLICE helpline for their personal help and counselling. WEC works in tandem with the Grievance Redressal Cell and Internal Complaints Committee and look into grievances. The College has a zero-tolerance policy on issues concerning gender, ragging, sexual harassment etc. Counselling: WEC has collaborated with NGO Pravah Counselling Centre to counsel students on issues relating to young adults. They also keep brain storming sessions like 'My Life Mere Faisle' (MLMF) to the students to take good decisions in their personal and professional lives. The teaching Staff also gives counselling to the needy students apart from mentoring sessions.

**Rest Rooms for Girls:** The College provides a sick room for girls to take rest if they are sick. A sufficient number of toilets is available for girls with an Incinerator. **Malabar Gold Scholarships:** As a part of Corporate Social Responsibility and promotional initiative Malabar Gold Company organized scholarships Mela at VGDC in which large number of Girl students have been selected and awarded the scholarships.

File Description	Documents
Annual gender sensitization action plan	<a href="http://vivekanandagdc.in/newsite/WEC%20for%20website%202015-16%20to%202021-22,.pdf">http://vivekanandagdc.in/newsite/WEC%20for%20website%202015-16%20to%202021-22,.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://vivekanandagdc.in/newsite/WEC%20for%20website%202015-16%20to%202021-22,.pdf">http://vivekanandagdc.in/newsite/WEC%20for%20website%202015-16%20to%202021-22,.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste**

management Biomedical waste management E-waste management Waste recycling system  
Hazardous chemicals and radioactive waste management

Environmental protection and ways for sustainability form the prime focus of VGDC. The college shoulders the responsibility of keeping its premises clean and green.

#### Solid Waste Management:

i) The college has placed dust bins at different corners of the campus. ii) The MCH workers collect the waste segregated by the gardener. iii) The NSS volunteers organise a cleanliness drive under 'Swachh Bharat Abhiyaan' and clean the campus once a month. iv) The College has plants and trees around the campus. v) Departments of Life Sciences maintain a composting pit. vi) The Eco Club ensures a plastic-free campus. vii) The college minimizes the use of paper by using social media for internal communications viii) The Office updates its files in CAIMS software. Liquid Waste: i) Plumbing maintenance of taps is done on regular basis to arrest wastage of water. ii) Posters on water conservation are displayed around the campus iii) Rainwater harvesting pits are dug at different locations. E-Waste/hazardous waste: i) The broken furniture is brought in reuse after assembling the useable parts. ii) Other E-waste materials are stored in a separate room, and later, disposed of as per the CCE instructions. iii) AMC ensures minimum e-waste. iv) The hazardous waste is minimal, and science departments manage disposal as per standard norms and procedures.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment**

**B. Any 3 of the above**

with ramps/lifts for easy access to classrooms.  
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.  
 Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

VGDC has always been at the forefront in sensitising students to the cultural, regional, linguistic communal and socio-economic diversities and organizes several activities to build and promote tolerance and harmony towards these diversities among the students and staff. i) Commemorative days are celebrated on the campus to generate the feeling of oneness and social harmony. ii) Teachers motivate students to celebrate different festivals to implant social and religious harmony. iii) The college celebrates Telangana Formation Day on 2nd June, to honour the formation of state. iv) Bonalu and Bathukamma, centuries-old traditional festivals are celebrated to keep alive the cultural heritage. v) Students are encouraged to participate in inter-collegiate literary and cultural festivals, and Hyderabad Literary Festival events. vi) VGDC promotes communal harmony by conducting workshops in collaboration with RUBAROO, the NGO to help students embrace unity in diversity. vii) To deliberate linguistic harmony, VGDC celebrates Hindi Dinostav, Telugu Dinostavam, Mother Language Day, English Language Day viii) Republic Day and Independence Day are celebrated every year in the College. ix) VGDC celebrates Ekta Diwas, to inculcate the



feeling of oneness among the Staff and Students. x) The College strictly follows the reservation policies for admissions of students and appointments of staff towards inclusivity.

xi) The NSS unit of VGDC has actively participated in regular and special camp activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

VGDC takes all possible initiatives in organizing various events and programmes to sensitize students and employees to the constitutional obligation. Various departments observe the following days: i) Literacy Day: VGDC promotes the importance of literacy by celebrating Literacy Day on 8th September every year and advocates "each one teach one". ii) National Unity day: The Social Science department of VGDC administers the Rashtriya Ekta Diwas pledge to the staff and students and motivates them to strive to maintain the unity and integrity of the country on the 31st of October every year. iii) National Education day: The College marks National Education Day on November 11th and conducts competitions, workshops and rallies with slogans on the importance of literacy. iv)

Constitutional day: The College celebrates Constitution Day on 26th November every year to commemorate the adoption of the Constitution of India. v) Aids day: The College observes Aids day on 1st December, the Staff and Students support a global effort to prevent new HIV cases. vi) Human rights: The College observes Human Rights Day on 10th December every year. The teachers focus on "be the change you want to see". vii) National Voters Day: The College celebrates National Voters Day on 25th January, every year to make the students aware about their Right to Vote

viii) Republic day: The College Celebrates, 26th January, every year to honour the establishment of the Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**i) The Staff and Students of VGDC all come together under one umbrella to celebrate important days to commemorate the ideology of nationalism and to pay tribute to our great National Leaders.**

**ii) The College celebrates the following days:**

**The International Youth Day is celebrated on January 12th to inspire young students.**

**Republic Day is celebrated on January 26th to pledge to uphold the honour integrity and diversity of India.**

National Science day on 28th February to mark the discovery of the Raman effect.

VGDC celebrates International Yoga Day on 21st June for the benefits of practicing yoga; June 2nd to celebrate Telangana Formation Day, 22nd July - Mendel's Birthday to commemorate Father of Genetics' contributions.

The College celebrates 15th August every year and acknowledge the sacrifices of the leaders.

To deliberate linguistic harmony 29th August - Telugu Basha Dinotsavam and 9th September Language day; Teachers' day is celebrated on 5th September, to honour teachers.

The College observes Hindi Diwas on 14th September to mark the popularity of Hindi as national official language.

VGDC celebrates Ekta Diwas on 31st October to show their solidarity and unity in diversity.

The Departments of Social Sciences on 14th April organizes programs in memory of Dr.B.R. Ambedkar .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Name of the Best Practice: Name of the Best Practice: Student -Centric Learning was successfully implemented to meet the following objectives:

- To enable students to build confidence and ability to work in project mode.
- To improve attitude towards learning and enable students to grasp concepts better.

- To provide an opportunity to the students to become more creative.
- To enable students, acquire entrepreneurship capabilities.
- These are achieved through volunteering, extension lectures, fireld trips, workshops, skill enhaancement programmes.

Best Practice 2:Capacity Building of Women through Women Empowerment Cell implemented with the following objectives:

- To provide a platform for Women staff and Girl students to actualize their aspirations and empower themselves.
- To identify strong leaders, change-makers among Women and Girl students and build their capacity.
- To promote a culture of respect and equality and work towards gender parity.
- To conduct seminars and workshops to impart knowledge of opportunities available and train women.
- To arrange seminars to create awareness of women's economic, social, political, and legal rights.
- To highlight the importance of Health, Hygiene, and Safety

By conducting workshops, orientations, internships, hands on training in collaboration with NGOs and through student centric activities the college strivedtowards holistic development of students in general and girls in particular.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vivekananda Government Degree College strives to provide access to quality Higher Education for the empowerment and self- reliance of students from diverse backgrounds of the society. To achieve this VGDC constantly thrives through distinctive approaches and strategies. The Performance of the College is distinctive in the followingspects:

Teacher upgrading programme: The college has well qualified teaching faculty. In order to stay ahead of the curve and address the changing needs of its student'steachers upgrade their qualification.

During lockdown making use of the opportunity they upgraded their skills by attending FDP online programmes.

**Mentor -Mentee Counselling:** During the pandemic, to minimize the mental and emotional stress among students, the mentors were in constant touch with their students. They helped them with their lessons and personal problems. **Extension of Building:** In the past years the College have expanded exponentially in all aspects and to match the growing strength, has initiated to extend the construction and provide more classrooms for students, **Helping students build their self-awareness:** After graduating, option for most of the students is to go into full time job, but the teachers help students build their self- awareness and encourage students to go for higher studies.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The Principal along with the IQAC coordinator and heads of the departments have prepared the following plan of action: 1.To upgrade the ICT facilities further so as to conduct blended system of teaching and learning process. 2.Construction of 3rd Floor to facilitate additional classrooms and shifting of Library from old Block. 3.To expand the Library facilities and upgrade the books in the library for the new courses introduced in the college 4.To improve the sports facilities to accommodate the exponentially growing strength of the College. 5.To encourage faculty to publish more research papers and complete PhD. 6.To demolish the old block and seek funds from RUSA for new construction of the old block.

7.To establish one more NSS Unit (UNIT-II) due to increased student strength.