



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		VIVEKANANDA GOVERNMENT DEGREE COLLEGE
Name of the head of the Institution		Dr .G .SUKANYA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04029550559
Mobile no.		9866526619
Registered Email		svsvidyanagar.ejkc@gmail.com
Alternate Email		iqacsvs@gmail.com
Address		1-9-670/A, Adikmet, Vidyanagar, Hyderabad - 500044
City/Town		HYDERABAD
State/UT		Telangana
Pincode		500044

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr.N.C. Sowjanya</b>
Phone no/Alternate Phone no.	<b>04029550559</b>
Mobile no.	<b>9490119997</b>
Registered Email	<b>svsvidyanagar.ejkc@gmail.com</b>
Alternate Email	<b>iqacsvs@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://vivekanandagdc.in/newsite/AOAR-Report-2018-19.pdf">http://vivekanandagdc.in/newsite/AOAR-Report-2018-19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://vivekanandagdc.in/newsite/acadCal2019-20.pdf">http://vivekanandagdc.in/newsite/acadCal2019-20.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B</b>	<b>2.10</b>	<b>2015</b>	<b>01-May-2015</b>	<b>30-Apr-2020</b>

<b>6. Date of Establishment of IQAC</b>	<b>24-Mar-2014</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Orientation Programme for</b>	<b>17-Jul-2019</b>	<b>350</b>

first years - Samarambham	1	
Extension lecture on Teaching methodology	05-Sep-2019 1	34
An Insight into the NAAC Process	03-Dec-2019 1	45
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

13

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. New courses are introduced in BA., B.Com., B.Sc 2. Promoting the conduct of new certificate courses 3. Automation of Library 4. ISO Certification 201920 5. Participation in NIRF

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Conductinig Workshops, seminars,	conducted

lectures	
Increasing the number of certificate courses	More number of departments conducted the Certificate courses
Orienting the teaching staff towards the Revised Accreditation framework	conducted
Organizing orientation programme for teaching staff	organized
Conducting Orientation Programme for UG First year students	Conducted
<a href="#">View File</a>	
<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	29-Jan-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The College implements the College Administration and Information Management System (CAIMS Web App -Modules), which is a comprehensive college administration and information management software solution. It includes the following modules 1. Student Information Management System (SIMS) - It is a system of collecting, storing and processing student data that is used by decision makers. 2. Accounts Management System (AMS) This application is used to maintain the Fee collected details, scholarships, contributions etc. 3. Marks Management System (MMS) - This module is designed in such way that reports of the students are generated by entering the marks. 4. Certification Management System (CMS) Certification Management system is a system of generating Certificates like Bonafide, Transfer Certificate and other certificates. 5. Academic Audit System (AAS) Academic

Audit System is a system for auditing all the records of Government Degree Colleges. "Academic Audit" is a mechanism devised for monitoring academic activities of the colleges through a process of verification of records so as to assess the conduct of academic activities at colleges. The Academic Audit shall be conducted at the College in two dimensions. One is institutional audit where the performance of the institution as a whole is measured. The second is Faculty audit meant for checking whether the faculty is performing as per the prescribed norms or not. Further, conduct of academic audit shall also result in activating Internal Quality Assurance Cell (IQAC) of the College and updating of the necessary records, which are mandatory for NAAC assessment and accreditation as the maintenance of records of all academic activities are monitored during the Academic audit.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Vivekananda Government Degree College is affiliated with Osmania University, Hyderabad. The College follows the common core curriculum prescribed by Telangana State Council for Higher Education (TSCHE) and Osmania University for the undergraduate programs it offers in B.A, B.Com, BBA, and B.Sc. The curriculum is reviewed periodically for making it socially relevant, job-oriented, and knowledge-intensive to meet the needs of students and other stakeholders. The College adopted Choice-Based Credit System (CBCS) in 2016, 23 of the courses are in semester system and offered in modular form and 01 course in Annual system. Academic flexibility is provided by Core/Elective Options, Enrichment course, credit transfer, and accumulation facility under CBCS. The College plans and organizes the teaching, learning, evaluation schedules- the academic calendar, teaching plan, and evaluation blueprint in advance for the 90 teaching days required each semester involving all faculty of Departments, Academic Coordinator, and Principal. The Academic Calendar includes information for each semester: Commencement of classes Schedule for Continuous Internal Evaluation(CIE) Last day of Instruction Preparatory Holidays Schedule of Examinations End Semester Vacation Date of Reopening The Academic calendar prepared by the Commissioner of Collegiate Education (CCE), Government of Telangana, and Almanac of Osmania University forms the guideline to prepare Institutional Plan and Teaching Plans for each Department. The Staff Council plans academic process and departmental timetables, and the Institutional Curricular Plan and Academic Calendar are printed in the college Handbook and provided to students. The College provides course outlines and course schedules prior to the commencement of the academic session for effective curriculum

delivery. Details of course requirements for the three-year UG program, syllabus, evaluation blueprint, internal and end semester exams, credits allotted, mandatory courses, and co-curricular courses are provided to students to ensure effective and optimum learning. The College timetable is displayed on the college notice board and each department displays the departmental timetable. College ensures "differential requirements of student population" are met by providing Bridge/Remedial /Add-on courses which is structured into the timetable. Guest Lectures, Seminars, Workshops, Field Trips are arranged by various Departments to facilitate Experiential learning and inculcate research temperament among students. ICT-based teaching and learning are adopted and supported by virtual classroom/ e- classroom, internet enabled systems and Wi-Fi enabled campus. The curriculum is scaffolded by certificate courses, project works, volunteering to enhance the competencies of the students. Feedback from students, the Telangana Government sponsored initiative- Intensive Examination Preparation Program (IEPP) and Academic Audit by CCE, Government of Telangana ensures the effectiveness of the process of curriculum delivery in the college. Internal monitoring in two dimensions- Institutional audit and faculty audits where the performance of the college is measured to gauge the quality of education evaluates teaching/learning process, The UGC's Quality Mandate of student centricity in the teaching /learning process, capacity building of faculty, institutional building, ICT integration, research and innovation, creative pedagogy, skill-based education and Indian Knowledge system are integrated into curriculum delivery at VGDC.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
English for Business Communication	NIL	15/07/2019	30	YES	NO
Telugu typing and Proof reading	NIL	24/01/2020	30	YES	YES
Spoken Sanskrit	NIL	08/07/2019	30	YES	NO
Karyalay Hindi	NIL	01/02/2020	30	YES	NO
Problem Solving Techniques	NIL	Nil	30	YES	YES
Actuarial Statistics	NIL	18/11/2019	30	YES	YES
Skill Enhancement of Electrical and Electronic Appliances	NIL	Nil	30	YES	YES
Chemicals used in	NIL	17/02/2020	30	YES	YES

daily life						
MS Office 2007	NIL	18/01/2020	30	YES	YES	
Herbal therapy for beauty and personal care	NIL	17/02/2020	30	YES	YES	
Vitamin Deficiency and its Management	NIL	17/01/2020	30	YES	NO	
Entrepreneurship Development	NIL	20/01/2020	30	YES	YES	
Financial Economics	NIL	10/07/2019	30	YES	YES	
Archives and Museums	NIL	27/08/2019	30	YES	NO	
Human Rights	NIL	01/08/2019	30	YES	NO	

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	MCCS	21/10/2019
BSc	MPS	21/10/2019
BA	HECA	21/10/2019
BA	HPMJ	21/10/2019
BA	HPSOC	21/10/2019
BA	EPMJ	21/10/2019
BA	EPCA	21/10/2019
BA	HEMJ	21/10/2019
BA	HPCA	21/10/2019
BA	EMS	21/10/2019
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### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	EPMJ	21/10/2019
BA	EPCA	21/10/2019
BA	EPP	21/10/2019
BA	EMS	21/10/2019
BA	EHP	21/10/2019

BA	HPP	21/10/2019
BA	EHMJ	21/10/2019
BA	EPCA	21/10/2019
BA	EHPA	21/10/2019
BA	HPSO	21/10/2019
BA	HPMJ	21/10/2019
BA	HECA	21/10/2019
BCom	CA	21/10/2019
BBA	BUSINESS ADMINISTRATION	21/10/2019
BSc	BZC	28/02/2019
BSc	BCCA	21/10/2019
BSc	BZCA	21/10/2019
BSc	MPS	21/10/2019
BSc	MCCS	21/10/2019
BSc	MSCS	21/10/2019
BSc	MPCS	28/02/2019
BSc	MPC	28/02/2019

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	445	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
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Feedback is collected from all the stakeholders by providing them a questionnaire. The Questionnaires are given to the Students, Teachers, Alumni with an option not to enclose their identity. The responses thus obtained are analyzed statistically. Based on the response Action is taken. An indirect feedback is received from them through informal discussions and meetings. The students are counselled by the teachers to give their honest response. It is also felt that student's response would help the institute in general and the teaching faculty in particular in understanding their requirements thus facilitating keeping the courses and course contents up to the mark and also fulfilling their learning teaching demands. The teachers are regularly counselled by the Head of the institution in staff meetings for making teaching learning more effective. Each faculty member is assigned the duty of academic Mentor for each year for the students to interact on their general academic issues. Alumni regularly visit the college and provide feedback on the Quality of degree programs offered. Regular feedback from the stake holders gives an insight regarding the necessary changes required within the existing syllabus as well as up - gradation of the curriculum according to current Industry demands.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	CBCS	120	Nill	92
BBA	BUSINESS ADMINISTRATION	60	Nill	38
BCom	CA	180	Nill	162
BSc	LIFE SCIENCES	120	Nill	93
BSc	PHYSICAL SCIENCES	300	Nill	229

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	614	Nill	41	Nill	Nill

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
41	41	14	11	1	5

[View File of ICT Tools and resources](#)

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### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system helps in maintaining a better and effective relationship between student and teacher and also continuously monitor, counsel and guide students in academic and personal matters. Objectives of Mentoring System 1. To enhance teacher –student relationship. 2. To enhance student’s academic performance and attendance. 3. To minimize student’s dropout ratio. 4. To monitor the student’s regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards. Process of implementation • All the Teachers are involved in the process of mentoring. • Every mentor is allotted with about 30-40 students depending upon the Programme and Course combination. • Every mentor prepares a list of all the students allotted to him / her with details of Name, Class, Division, Roll Number, Contact Number and E Mail Id. • The mentor then chalks out the action plan to take care of all the mentees such as to provide them career counselling, to provide them personal counselling, to support them for any kind of difficulty in their curriculum, to make provision of remedial coaching for them and to always support them as and when required. • The mentor also works for finding out hidden talent of the students in various aspects of academic, co – curricular, extra – curricular and extra mural activities so that they can be promoted to do various activities in the concerned area for their holistic development. • The mentor also contacts and meets the parents of his / her mentees to discuss their progress and / or any other matter, as and when required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1260	41	1 : 31

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
46	41	5	Nil	13

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Ms.G.Bangla Bharathi	Associate Professor	State Best Teacher Award
2020	Dr.A. Muktavani	Associate Professor	State Best Teacher Award

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### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	467	6	14/11/2019	24/01/2020
BCom	402	6	14/11/2019	24/01/2020
BCom	402	6	14/11/2019	24/01/2020
BCom	401	6	14/11/2019	24/01/2020

BCom	401	6	14/11/2019	24/01/2020
BA	156	6	14/11/2019	24/01/2020
BA	111	6	14/11/2019	24/01/2020
BA	54	6	14/11/2019	24/01/2020
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Vivekananda Government Degree College strictly adheres to the academic calendar issued by Osmania University and conducts the Continuous Internal Evaluation (CIE) according to Almanac issued by Osmania University. Choice Based Credit System (CBCS) and Semester system were adopted with credits and grades from the Academic year 2016-2017. The CIE constitutes 20 of the total weightage of students' performance. The pattern of CIE is communicated to students by the Academic Coordinator (ACO). The Academic Committee plans the Timetable, seating arrangement for conducting CIE, and the schedule is displayed on the notice boards. The College conducts two Internal Assessments and one Assignment each semester for 20 marks, followed by the End Semester Examinations for 80 marks. The Internal question papers are set as per the model prescribed by Osmania University. The average of the two Internal Tests along with Assignment marks constitutes the CIE for each semester. CIE provide scope for each Department to test students' skill and knowledge during their course of study and facilitate conduct of Remedial classes for slow learners. After evaluation, the CIE marks are uploaded to the University portal. After completion of the Internal examination, a list of students present and absent is prepared. The marks are entered in the marks record book which is verified by the Academic coordinator. After evaluation, the marks are communicated to students by displaying marks on the notice board. Transparency in evaluation enables the students to evaluate their performance and prepare systematically for the end-semester examinations.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College plans and organizes the teaching, learning, evaluation schedules- the academic calendar, teaching plan, and evaluation blueprint in advance for the 90 teaching days required each semester involving all faculty of Departments, Academic Coordinator, and Principal. The Academic Calendar includes information for each semester: Commencement of classes Schedule for Continuous Internal Evaluation(CIE) Last day of Instruction Preparatory Holidays Schedule of Examinations End Semester Vacation Date of Reopening The Academic calendar prepared by the Commissioner of Collegiate Education (CCE), Government of Telangana, and Almanac of Osmania University forms the guideline to prepare Institutional Plan and Teaching Plans for each Department. The Staff Council plans academic process and departmental timetables, and the Institutional Curricular Plan and Academic Calendar are printed in the college Handbook and provided to students. The College timetable is displayed on the college notice board and each department displays the departmental timetable. College ensures "differential requirements of student population" are met by providing Bridge/Remedial /Add-on courses which is structured into the timetable. Guest Lectures, Seminars, Workshops, Field Trips are arranged by various Departments to facilitate Experiential learning. ICT-based teaching and learning are adopted and supported by virtual classroom/ e- classroom, internet enabled systems and Wi-Fi enabled campus. The curriculum is scaffolded by certificate courses, project works, volunteering to enhance the competencies of the students. Feedback from students, the Telangana Government sponsored initiative- Intensive Examination Preparation Program (IEPP) and Academic Audit by CCE, Government of Telangana ensures the effectiveness of the process of curriculum delivery in the college.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://vivekanandagdc.in/newsite/programoutcomes.php>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
467	BSc	MSCS	29	17	59
402	BCom	CA	19	10	53
402	BCom	COMPUTERS	39	32	82
401	BCom	E/M	16	13	81
401	BCom	T/M	17	5	29
156	BA	HPP	7	6	86
111	BA	EPP	15	5	33
54	BA	HPJ	17	12	71

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://vivekanandagdc.in/newsite/Students%20feedback%20on%20Teachers.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
International Projects	60	US CONSULATE	73165	73165
International Projects	45	RELO,US EMBASSY	73165	73165
International Projects	60	Teaching English to Speakers of Other Languages (TESOL),US CONSULATE	73165	73165
International Projects	45	Commissionerate of Collegiate Education, TESOL	61458	61458

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
STATE BEST TEACHER AWARD	Ms.G. Bangla Bharathi	Government of Telangana	05/09/2020	Best Teacher
STATE BEST TEACHER AWARD	Dr.A. Muktavani	Government of Telangana	05/09/2020	Best Teacher
Best Commerce Faculty Award	Dr.K.Anjaneyulu	IPA Educational Society	18/12/2020	Best Commerce faculty
TESOL membership	MS. Anita Abraham	TESOL INTERNATIONAL ASSOCIATION	07/03/2021	Teaching
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	1	1
International	Chemistry	2	7
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sanskrit	4
Mathematics	1
Telugu	1
Commerce	8

English	1
Statistics	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Electron paramagnetic resonance and optical properties of Cu <sub>2</sub> in PbO-Li <sub>2</sub> O - As <sub>2</sub> O <sub>3</sub> -B <sub>2</sub> O <sub>3</sub> glasses	Dr.J.Chinna babu	Journal of the Australian ceramic society	2020	2	Vivekanda Government Degree College	2
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Electron paramagnetic resonance and optical properties of Cu <sub>2</sub> in PbO-Li <sub>2</sub> O - As <sub>2</sub> O <sub>3</sub> -B <sub>2</sub> O <sub>3</sub> glasses	Dr.J.Chinna babu	Journal of the Australian ceramic society	2020	4	2	Vivekanda Government Degree College
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	12	13	15
Presented papers	Nil	10	3	Nil
Resource persons	Nil	2	1	1
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nearby locality Cleaning.	NSS	4	40
Weeding out Library Books	NSS	5	45
Traffic Awareness Week	NSS	5	70
NSS Day	NSS	1	10
Youth Festival	NSS	4	50
International Day of Yoga-2019	NSS	2	40
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Ecofriendly Initiative	Ecoclub	Wealth from waste - Green Ganesha	5	120
Peace Champions Programme	WEC My Choice Foundation/ Tharuni	WEC- Men Against Violence Against Women- MAVA	3	8
Social Responsibility	Department of Telugu	Literacy Comp etitions, Mandal parishad upper primary school, Ameenpur Village, Utukur mandal, Narayanapet mandal , Narayanapet dis	2	Nil
Interfaith activities	Dept.of English Ruberoo,	Agaz e Batcheet	3	6

	British High Commission			
Interfaith activities	Dept.of English Ruberoo	-Be a Jagrik - Samvidhan LIVE!	3	60
Extension activity	Department of Public Administration	Voter Awareness	3	100
Wastemanagement	Ecoclub	Workshop in collaboration with ITC (WOW) Wellness out of Waste	5	175
Meditation	Heartfulness institute	Yoga and meditation	1	13
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Resource person for Teacher Training	Ms. Anita Abraham, Ms.G. Bangla bharathi, Dr.B. Suchitra Singh	NIL	15
Training students of TSTWRGDC	Ms. Anita Abraham, Ms.G. Bangla bharathi, Dr.B. Suchitra Singh	NIL	5
Subject Expert	Ms. Anita Abraham	NIL	1
Subject Expert	Dr.B. Suchitra Singh	NIL	1
Guest lecture	Dr.N.C. Sowjanya	NIL	1
Subject Expert	Dr.B. Vijaynirmala	NIL	1
Training Counsellors	Ms. Anita Abraham, Ms.G. Bangla bharathi, Dr.B. Suchitra Singh	NIL	3
Innovation club	A.Aravind, Hrithik Singh, Irfan	NIL	3
Academic Audit	Ms.Anita Abraham, Dr.A.Muktavani, Dr.K.Anjaneyulu, SriP.Venkateshwar	NIL	3
Hyderabad Literary Festival	Ms.Tanweer, Ms.Qamarbanu, Ms.Srivaishnavi	NIL	3



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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Ruberoo	31/03/2021	Inter faith activities	350
Research foundation for devotional literary and cultural studies	01/09/2019	Organized a National Seminar	35
Tharuni	07/02/2019	Gender sensitization, Gender Parity activities	150
Prajwala	24/09/2019	Outreach activities	3
URBAN REBOX	12/02/2020	Waste Management related activities	120
Anudip foundation	03/01/2019	Internships for Commerce students	75
HireMee	06/06/2019	Employment training for students	250
Digital Employment Exchange of Telangana	13/08/2019	Employment training for students	350
Naandi (Mahindra Pride)	16/11/2019	Training the students in soft skills and interview skills	60
The Indus Entrepreneurs (TIE)	23/10/2019	Training students in Entrepreneurship	15
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

#### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100	59.59

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Laboratories	Newly Added
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	19.11.01.000	2020

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6881	719179	Nil	Nil	6881	719179
e-Books	Nil	5000	Nil	5900	Nil	10900
e-Journals	Nil	5000	Nil	5900	Nil	10900
Journals	Nil	Nil	12	2769	12	2769
Weeding (hard & soft)	193	37390	Nil	Nil	193	37390
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#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
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### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	computers	Lab		centers	Centers		nts	Bandwidth (MBPS/GBPS)	
Existing	97	3	0	0	0	1	0	150	1
Added	37	0	0	0	0	0	0	0	0
Total	134	3	0	0	0	1	0	150	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
16.52	16.52	35.56	35.56

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical facilities are maintained by the recommendations of various Non-statutory committees. These committees follow certain specific procedures for procuring, maintaining and utilizing physical, academic, and support facilities, as directed by CCE. The Institution undertakes annual maintenance and periodical repair works like, electrical, plumbing cleaning etc., The Office In-charge/senior Assistant allocates work to the office subordinates and supervises the maintenance and cleaning of classrooms, staff rooms, labs, campus grounds, garden, corridors and washrooms. The whole campus is under the surveillance by the installation of CCTV cameras at various vantage points. Laboratories: The Lab In charges with the support of lab attenders look into the maintenance of labs. The lab attenders maintain stock registers of stock and upgraded lab facilities every year. Computers: The Computer Lab In charge and Lab attender look into the maintenance of the computers and WI- Fi networking system. The Computers and WIFI networking are maintained by AMC(AnnualMaintenance Contract). Computers have UPS systems to keep them safe from power fluctuations. The In charges also look into the College website, up-gradation, and biometric machine maintenance by OUGovt ABAS (Aadhar Based Attendance System). Library: The Library Committee along with the principal convene meeting every year and allocates funds received from State Government budget for upgrading library facilities. Old and damaged books will be weeded out and set aside for disposal during annual stock verification. Sports: All sports amenities are under the in charge of the Physical Director. The College has a standard ground where outdoor sports activities are held. The Physical Director, through Sports and Games Committee, gives a requisition for sports and games material that is procured from available funds from agencies/firms following procedure- by calling for quotations from firms, placing purchase order with the firm that quotes the least. Annual stock verification: the college conducts annual stock verification of library books, lab equipment,

furniture, etc, to identify maintenance areas and proper utilization of all facilities. The Institution thus, makes optimal utilization of the available financial resources for maintenance and repairs of physical, academic and support facilities by following due procedures and policies laid down by CCE.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	e-pass Government Scholarships	886	2729000
Financial Support from Other Sources			
a) National	National Scholarship	37	370000
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Workshop on Soft skills	23/09/2019	130	STEP - Lions club
Workshop on Entrepreneurship (Boot camp)	04/11/2019	110	English and TSKC
Mahindra Residential workshop	13/02/2019	50	Mahindra Pride classroom in collaboration with TSKC
Inauguration of wall magazine	29/08/2019	120	Sri Kasi Reddy Venkat Reddy, Retired Professor Osmania University
Telangana Basha Vaisishthyam - Extension lecture	29/08/2019	120	Department of Telugu
Telangana basha dinotsavam	09/09/2019	70	Department of Telugu
Diagnostic test for 1st year students	08/12/2019	310	Department of English
Field trip to book fair	22/12/2019	40	Department of Telugu
Certificate course on Telugu Typing and Proof reading	23/01/2020	35	Musi Monthly Magazine

Field trip to literary festival - HPS	25/01/2020	46	Hyderabad Public School
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Examinations	60	Nil	Nil	Nil
2019	Career Counselling	Nil	425	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	8

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	MSCS	PHYSICAL SCIENCES	OSMANIA UNIVERSITY	MSc (Statistics)
2019	1	BA	SOCIAL SCIENCES	TSCHE	BEd
2019	1	MSCS	PHYSICAL SCIENCES	OSMANIA UNIVERSITY	MSc (Statistics)
2019	1	BCOM	COMMERCE	OSMANIA UNIVERSITY	M.Com
2019	1	BCOM	COMMERCE	OSMANIA UNIVERSITY	M.Com

2019	1	BCOM	COMMERCE	OSMANIA UNIVERSITY	M.Com
2019	1	BCOM	COMMERCE	OSMANIA UNIVERSITY	MCA
2019	1	BA	SOCIAL SCIENCES	OSMANIA UNIVERSITY	MA (Political Science)
2019	1	BA	SOCIAL SCIENCES	MG UNIVERSITY	MA (Political Science)
2019	1	BA	SOCIAL SCIENCES	POTTI SREERAMULU TELUGU UNIVERSITY	BPed

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Yuvatarangam competitions - Cultural	Institution	40
Cross country	Inter-collegiate	7
Chess	Inter-collegiate	8
Kabaddi	Inter-collegiate	12
Volleyball	Inter-collegiate	3
Khokho	Inter-collegiate	9
Netball	Inter-collegiate	2
Ballbadminton	Inter-collegiate	6
Athletics	Inter-collegiate	9
Handball	Inter-collegiate	10

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**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Selected for Inter University Tournament (Net Ball)	National	1	Nil	Nil	N.Bharath Kumar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

"A brave, frank, clean-hearted, courageous and aspiring youth is the only foundation on which the future nation can be built" (Swami Vivekananda) VGDC has student representation in different academic and administrative committees of the college. Each academic year begins with class teachers motivating students to participate in various committees, clubs and activities that the college has for students. Students select:-a class representative, an assistant class representative, a representative from girls who exhibit leadership qualities and have good rapport with teachers and students, in presence of class teachers. Students who have inclination in literary, cultural, sports, volunteering activities are identified and assigned to the respective committee convenors. Students' opinions are considered in decision making and they regularly mobilize, motivate and cooperate with their classmates and help liaison between college administration and student community. Students' role in various committees: Academic: The Class representatives and assistant class representatives assist Committees to conduct field trips, exhibitions, seminars, workshops, various club activities. They are admins of their respective WhatsApp groups and motivate their class to be forthcoming with their issues. They bring grievances if any, on or off campus, (eg: hostel facilities/accommodation/timings of classes/ request for special training, etc.,) to the notice of Mentors. These recommendations are redressed by the mentors and the Principal. Personal Counselling: The Class Representatives have the responsibility to notice the unusual moods and behaviour of their classmates and immediately inform the Mentors who then counsel the students and give them moral support. VGDC is a ragging free campus and till date there were no complaints about bullying or ragging. Literary and Cultural Committee: Students of VGDC are members of the Editorial Board of Annual College magazine "Srujana"with segments in English, Telugu, Hindi and Sanskrit. They assist the committee in selecting pieces for Wall Magazine and College magazine. VGDC has an active Cultural committee and Student representatives select teams for folk dance, folk songs, music, painting, photography, short film making, each year to represent VGDC for state level Yuvatarangam competitions. Sports, Games, NSS/NCC: Student representatives involve in selection of college teams for kabaddi, volley ball, hand ball for both boys and girls. Under the supervision of Physical Director they prepare the ground, lay the court, practice, mentor first years and finalise the college team for District, University, State, National level competitions. VGDC has proactive NSS/NCC student volunteers who involve in almost all the activities of college:-like conducting rallies for social causes, tree plantation drives, campus cleaning, preparing rain harvesting pits, compost pits, weeding damaged books of library, eco club activities, departmental activities, etc., In Administrative Bodies like Restructure fees, special fee, Alumni committees, student representatives are assured of the expenditure incurred for maintenance of equipment, academic and



physical facilities. Students play active role in supporting each other in WhatsApp groups for Campus Placement Drives, Competitive exams, Common PG entrance Tests, and Government recruitment drives. VGDC ensures student inclusivity in all aspects of student life and enables them to develop communication, organisational and leadership skills.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

VGDC has a registered Alumni Association that contributes significantly to the Development of the Institution through Financial Resources. The Institution got registered on 25th September 2019, Under the Telangana Societies Reorganization Act 2001 with no. 445 of 2019. It is formally registered as a recognized body Headed by Dr. C.H Kishor Kumar as coordinator who will look after the needs and facilities of the Students and the College. There are Total (210) members in the Alumni and one of the Alumni Member is also a member in the College Planning and Development Council (CPDC) of VGDC. The Alumni Association of VGDC was constituted with Mr .Upender - President Mr. A. Satyanarayana,- General Secretary, Ms. Hemalatha, - Joint Secretary, Mr. Shiva, - Treasurer, and four other members. The alumni members of VGDC contributed in kind for the benefit of the institution and students. In the year 2018, about (108) dual desks (10) Long lab tables (50) computers lab chairs, (36) staff wheel chairs were donated to the college. The Alumni also developed landscape and green cover in beautification of the campus. Alumni members interacted with the present students to discuss on academic and career aspects and planned to guide and help the dropouts who were lagging behind financially and academically and also to reduce the percentage of dropouts in the college. The amount contributed from the Alumni Association, retired teachers, retired principals, Principals and Lecturers working currently in the college by the alumni to meet certain urgent requirements at VGDC during the academic year 2018-2019 was Rs. 6,28,000/- that the college spent in strengthening the infrastructure and facilities for students. The first Alumni Association meeting was held on 31-12-2019 and resolved to conduct competitions to the students in the college. The competitions were held on 11.01.2020 under various categories like: Rangoli, Essay Writing in English, Hindi, Telugu, Volley Ball, Hand ball, etc. On the occasion of Swami Vivekananda Birthday - National Youth Day was Celebrated on 12.1.2020 by the Alumni Association in the College. The second Alumni Association Meeting was held on 23.2.2021 under the Chairmanship of Dr. G. Sukanya, Principal of the College. Former students who were placed in various organizations were invited to share their experiences with the college and to contribute for the association. The Association has focussed on strengthening Alumni members and planned to conduct more activities as part of social responsibility. The Alumni Association of VGDC is geared up to support and guide the final year students for the settlement like: initiate Start-ups, establish Entrepreneurs, Enterprises, small scale setups and extend required support and facilitation.

5.4.2 – No. of enrolled Alumni:

210

5.4.3 – Alumni contribution during the year (in Rupees) :

628000

5.4.4 – Meetings/activities organized by Alumni Association :

The first Alumni Association meeting was held on 31-12-2019 and resolved to conduct competitions to the students in the college. The competitions were held



on 11.01.2020 under various categories like: Rangoli, Essay Writing in English, Hindi, Telugu, Volley Ball, Hand ball, etc. On the occasion of Swami Vivekananda Birthday - National Youth Day was Celebrated on 12.1.2020 by the Alumni Association in the College. The second Alumni Association Meeting was held on 23.2.2021 under the Chairmanship of Dr. G. Sukanya, Principal of the College. Former students who were placed in various organizations were invited to share their experiences with the college and to contribute for the association.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Admission process DOST (Degree Online Services, Telangana) 'DOST' is a unified online degree admission system for Telangana students, managed by the Commissionerate of Collegiate Education, brings all Government Colleges, Autonomous Colleges, Private and Aided Colleges under one umbrella for admissions. VGDC-Helpline centre Under DOST, VGDC is one of the Helpline Centres across the State that assists students with the admission process. Academic Co-ordinator Cell VGDC The Academic Coordinator and his/her team form various committees to facilitate admission. . Central Admission and Course Committees Principal and the Vice-principal form the Central Admission committee, overlooking the smooth functioning of the process. Conveners along with committee members, verify certificates, and help students fill in the college application form. Office The Administrative block has four counters. The students are directed as follows: Counter-1 - Fee payment- Counter 2- Bus pass - Counter 3- Scholarship and Fee reimbursement Counter4- The staff guide and facilitate hostel accommodation to non-local students in the various Social Welfare hostels of the twin cities. Orientation Programme The admission process ends with an orientation program for newly admitted students to familiarize them with the CBCS system, Examination pattern, Curricular and Extracurricular activities available in the college. II Committees Vivekananda Government Degree College practices decentralization and participatory management in keeping with its belief that Teamwork makes the Dreamwork. The college constitutes various committees to decentralize the work and involve all towards the colleges vision and mission. The Principal along with the Teaching/Non-Teaching Staff works as a team and participates in the policymaking, planning, and administration of the college. In the beginning of the academic year several committees are constituted with 4-5 members. The senior most member is designated as the convener of the committee. The convener and the members coordinate and function as a team to complete the work. Staff meetings, Staff council meetings are regularly convened to take any major decision related to academic and financial matters.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Several workshops, field trips, lectures are organized to facilitate effective curriculum delivery. 15 certificate courses are conducted in this year as additional inputs.

Teaching and Learning	Online teaching is implemented. many teacher underwent training in ICT tools. Video lectures are recorded and uploaded in the YouTube by the faculty.
Examination and Evaluation	Internal examinations are conducted in online mode through Google forms, Assignments etc. Quiz and debates are conducted online. External evaluation is completely online taken care by the Osmania University.
Research and Development	Many faculty are registered for PhD. Faculty attend Seminars and present papers, which are published in seminar proceedings as well as various national and international journals.
Library, ICT and Physical Infrastructure / Instrumentation	Library is completely automated. Additional classrooms, laboratories are constructed utilizing RUSA funds. Furniture and lab equipment are procured. Biometric attendance is implemented for Staff and students. CCTV cameras are installed for continuous surveillance.
Human Resource Management	Faculty are encouraged to take up online/offline training programmes. Faculty are further encouraged to organize various curricular and co-curricular activities.
Industry Interaction / Collaboration	Students are trained in Entrepreneur skills and several activities have been taken up in collaboration with various organizations by entering into MoU. Commissionerate of Collegiate Education also has entered into MoU with various organizations to facilitate student training.
Admission of Students	Admission process is through Degree Online Services of Telangana (DOST) which is a centralized online Admission process controlled and co-ordinated by CCE, Telangana.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Administration is paperless and Communication with Commissionerate of Collegiate Education is through e-office.
Planning and Development	LCD projectors are installed in the classrooms to facilitate ICT based teaching. Communication is through WhatsApp or emails. The Departments maintain their individual mail id and communication is online.

Finance and Accounts	All the procedures involving Finance and Accounts are done using CAIMS. IFMIS is the Integrated Financial Management Information System of Telangana Government is used for all the service matters including salary of the teaching and non teaching staff.
Student Admission and Support	Students admission is completely online facilitate by DOST. Scholarships is also online and student certificates are issued through CAIMS website.
Examination	The Exam Application Form is completely online. The Question papers are downloaded from the Osmania University website. Uploading of internal and practical marks is done through University portal. Further the External evaluation is completely online.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr.N.C Sowjanya	One week "Inner Engineering Course" by ISha Foundation	NIL	3500
2020	Dr.B. Suchitra Singh	One week "Inner Engineering Course" by ISha Foundation	NIL	3500
2020	S. Raviprasad	One week "Inner Engineering Course" by ISha Foundation	NIL	3500
2019	Dr.J. Chinna babu	Departmental Conference on UG Syllabus for Physics/Electronics	NIL	Nill
2019	Ms.S. Nirmala	IELTS- 16th World Education Summit-2020, Hyderabad	NIL	Nill
2019	Ms.N. Sridevi	Hands on Training on Bioanalytical	NIL	Nill

		Techniques and Bioinformatics		
2019	Dr.N.C. Sowjanya	Quality Enhancement Measures in Higher Education, Technical, Professional and Management Educational Institutions with Special Focus on NIRF INDIA Rankings-2020, at JNTU, Kukatpally, Hyderabad	NIL	5000
2019	Ms.A.Kavitha	New Syllabus in Political Science at UG Level	NIL	Nil
2019	Ms S.Nirmala	Accreditation, Quality Improvement and Ranking in Higher Education- Road Map Ahead	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Extension lecture on Teaching methodology	NIL	05/09/2019	05/09/2019	40	Nil
2019	An Insight into NAAC process	An Insight into NAAC process	03/12/2019	03/12/2019	35	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development programme on "Leadership building and professionalism at Work place"	1	19/07/2019	Nil	1
Faculty development programme on Quantum Mechanics	1	26/08/2019	31/08/2019	6
RC in Soft Skills for Professional Excellence, organized by UGC-HRDC,OU, Hyderabad	2	17/10/2019	30/10/2019	14
A Two -Week AICTE and TEQIP-III Funded FDP on "Synthesis and Characterization of Nanomaterials" JNTUH	1	04/11/2019	16/11/2019	12
Hands on training on Bioanalytical techniques and Bioinformatics	1	22/11/2019	23/11/2019	2
FDP on 'Global Business Foundation Skills conducted by Infosys BPM Ltd., at Hyderabad.	2	28/11/2019	06/12/2019	10
RC on Drug and drug Delivery Research: Recent advancement, IST, JNTUH, Hyderabad.	1	05/12/2019	18/12/2019	14
Orientation programme held	1	20/01/2020	10/02/2020	22

at UGC-HRDC, OU, Hyderabad				
One week "Inner Engineering Course" by ISHA Foundation	2	16/05/2020	22/05/2020	7
Two weeks faculty development programme on "Managing online classes and Co-creating MOOCs:2	4	18/05/2020	03/06/2020	14
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, Loan on GPF, CPF, Health Cards, GIS, Sp. CL of 5 days for women staff, Child care leave of 90 days, Earned leaves, Surrender leaves, Maternity Leave for 6 months and paternity leave for 15 days, TSGLI	GPF, Loan on GPF, CPF, Health Cards, GIS, Sp. CL of 5 days for women staff, Child care leave of 90 days, Earned leaves, Surrender leaves, Maternity Leave for 6 months and paternity leave for 15 days, TSGLI, Training in Basic computer skills	Govt. Scholarships, Bus passes, Awareness programmes on health and hygiene, Yoga training, Self defense training etc.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Office of the Accountant General, (AG) Audit: •The external financial audit of the utilization of funds is done by the government auditors, whenever the incumbent principal retires or is transferred. •Audits carried out by the government through AG's office ensure proper maintenance of assets/documents/audited statements as per the statutes and guidelines. Their report is submitted to the government for further consideration. Chartered Accountant Audit: •The University Grants Commission (UGC) grants funds to improve the infrastructure facilities and the accounts for the same are maintained properly. •An audit is done by a Chartered Accountant and the audited statement is submitted to the UGC. CCE Audit: • An external audit team comprising of officials from the Commissionerate of Collegiate Education visits the college and carries out a comprehensive audit of the funds received and utilized. •In case of Transfer or retirement of Head of the Institution, CCE audit is mandatory before the Principals retirement. Internal Audit: •Annual physical stock verification is done at the end of every academic year. •Financial valuation of damaged, obsolete, repairable, or unserviceable items

is evaluated. •The summary report is submitted to the Government and based on this report, budget allocation for the purchase of machinery and equipment is done. Scholarships Audit. •Adequate measures are taken to disburse the scholarship amount and an internal audit is conducted by the office followed by an external audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissionerate of Collegiate Education	Yes	Administrative Members of IQAC and Principal
Administrative	Yes	Commissionerate of Collegiate Education	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL
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6.5.3 – Development programmes for support staff (at least three)

1. Training in e-office 2.Training in MS. Office 3. Training in CAIMS Modules
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Implementation of CBCS and introduction of new courses and certificate courses. 2 Automation of Office and Library. 3. Expansion of Infrastructure by utilizing State Government and RUSA Funds.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Orientation	17/07/2019	Nill	Nill	475

	Programme for UG first year students				
2019	Extension lecture on Teaching methodology	05/09/2019	Nil	Nil	40
2019	An insight into the NAAC process	03/12/2019	Nil	Nil	45
2020	Participated in NIRF	Nil	Nil	Nil	Nil
2020	ISO Certification	Nil	Nil	Nil	Nil
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
MAVA- MEN AGAINST VIOLENCE AND ABUSE	07/08/2019	07/08/2019	187	63
One-week training workshop MAVA- Peace makers workshop	15/10/2019	18/10/2019	6	2
Haemoglobin Testing	29/02/2020	29/02/2020	108	12
TharuniMitr Awards	08/03/2020	08/03/2020	15	Nil
Collaboration with Roshini	08/03/2020	08/03/2020	3	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	10



Rest Rooms	Yes	Nill
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#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nill	22/12/2019	1	Visit to Telangana Book Fair	Nill	75
2020	1	Nill	25/01/2020	2	Hyderabad Literary Festival	Nill	40
2019	1	Nill	26/09/2019	1	Visit to CCMB and NGRI	Nill	80
2020	1	Nill	02/03/2020	1	Visit to BK Das Museum	Nill	35
2019	1	Nill	16/11/2019	1	Participation of Students in Competitions organized by the Osmania University	Nill	5
2019	1	Nill	21/09/2019	1	Visit to State Assembly by Students	Nill	30
2020	Nill	1	17/02/2020	1	Haritha haram - plantation programme	1	150

[View File](#)

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	Nil	120

Independence Day	15/08/2019	Nil	300
Teachers Day	05/09/2019	Nil	40
Ekta Diwas	31/10/2019	Nil	270
National Youth Day	11/01/2020	Nil	280
National Voters Day	25/01/2020	Nil	375
Republic Day	26/01/2020	Nil	180
International Womens Day	07/03/2020	Nil	85
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Using LED lighting facilitated remarkable reduction in the power bill.
Promoting Ecofriendly activities such as making Wealth from Waste, Clay-Ganesha, Poster presentations on Energy and Water Conservation.
Organizing Annual plantation programme - Harithahaaram, the Telangana Flagship programme. The college at present has more than 250 plants.
Construction of Rainwater Harvesting pits at the strategic locations for the conservation of Rainwater.
Collaborated with WoW organization, a NGO and organized workshop on Waste Management

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Best Practice -1 Name of the Best Practice: Student -Centric Learning through Extension Activities Objectives • To promote professional skills and knowledge through hands-on experience. • To enable students to build confidence and ability to work in project mode. • To improve attitude towards learning and enable students to grasp concepts better. • To provide an opportunity to the students to become more creative. • To enable students, acquire entrepreneurship capabilities. • To inculcate 21st Century Skills, namely the four C's (Communication, Collaboration, Critical Thinking and Culture) Context: Vivekananda Government Degree College (VGDC) encourages and practices Student Centric learning. The Institution has initiated various extension activities that help alter perspectives and change the mindset among the students. The teachers offer opportunities that complement their coursework through class activities like group discussions, seminars, role-plays, Project Work, and assignments that involve student participation. Besides, the College arranges extension activities that facilitate first-hand experience with real people and events. The exposure and experience benefits students to gain new insights and transform them into confident graduates. Practice: The College, as a part of Education and Engagement, coordinates various extension activities that promote student-centric learning. The following are a few Student centric learning extension activities conducted by the Institution: 1. Volunteering: The Institution advocates among students to volunteer for academic and social causes. • Department of English: The Department encourages and sends student volunteers to the Hyderabad Literary Festival and NGO Ruberoo (Inspiring leadership for social change) every year. The experience helps students learn peoples management, improve communication skills, teamwork, and gain Organizational Skills. • Department of Hindi: Students from the Department of Hindi participate in plays and volunteer during National Seminars conducted by

the Research Foundation for Literary and Cultural Studies TulsiBhavan, Osmania University. • Department of Social Sciences: Students participate in the training camp for voter's verification and EVM machines working mechanism at Osmania University and volunteer to help voters and election agents during elections. • Department of Commerce: As part of Income Tax subject, the students volunteer to fill in the ITR forms and help teachers file their income tax returns. • Women Empowerment Cell: WEC arranges student volunteers for the NGO MAVA (Men against Violence and Abuse) to participate in social activities on gender parity. • NSS Unit: The NSS unit conducts Blood Donation Camps, Haritha Haram (plantation of trees) and SwacchBharath (clean and green program) and involves student volunteers in the activities and strengthens their ties to the community. • 2. Field Trips: The Departments organize field trips and open doors for students to make an observation and experience the real world. • Department of English: The Department of English organises a field trip to the Hyderabad Literary Festival every year. • Departments of Life Sciences: : Conducts field trip to the Centre for Cellular and Molecular Biology (CCMB), International Crops Research Institute for the Semi-Arid Tropics (ICRISAT). • Departments of Social Sciences: Arrange a field trip to the Art Gallery (History of Telangana). The students acquire a sense of historical identity and are able to contextualize Telangana culture and its place in the map. 3. Workshops: Departments organize various training workshops involving students active participation. • Department of English: Conducts activity-based workshops on Communication Skills every year. • Departments of Life Sciences: The Departments of Life Science and Eco club in collaboration with WOW-ITC organize a workshop on Waste Management. The Eco-club also organizes workshops on making Clay Ganesha. It further encourages students to make poster presentations on Water Conservation, Biodiversity to promote environmental consciousness. • Department of Arts: Conducts a workshop on the operation of EVMs. Train students to guide voters on how to use EVMs. • Department of Commerce: Organizes workshops related to commerce wherein the students are trained to study companies' annual reports and prepare final accounts. Telangana Skill Knowledge Centres (TSKC) • TSKC, in collaboration with Mahindra Pride Classroom, conduct workshop on Interview Skills and Employability Skills. • TSKC in collaboration with INNOVI conducts a workshop for girls on Entrepreneurship. • TSKC in collaboration with the US Consulate conducts Boot Camp on Entrepreneurship and train boys and girls in the planning and execution of a start-up. • TSKC conducts Inter-Collegiate competitions on Entrepreneurship to motivate students to develop innovative ideas and take up entrepreneurship. Departments of Telugu, Hindi and Sanskrit: • Department of Telugu organizes seminars under the banner Sahithisadassu, and involve students, and help them exchange their ideas • Department of Sanskrit encourages the students to speak and recite Shlokas in Sanskrit. The Department conducts Sanskrit Sambhashana Abhyasha activities in the classroom to preserve the culture and language alive. • Department of Hindi conducts study projects every year. The study Project BetiBachao, Betipadhao, Swacch Bharat have won prizes at the state level competitions. Other Departments: • Sciences, Commerce and Arts involve students in project works. Success of the Practice: • Students interact actively in the workshops. They learn different methods of communication through various activities. • The panel discussion organized by the Department of Telugu promotes leadership qualities in students. • The Science Day celebrations help in the inculcation of scientific temper in the students. • The field trips organized by various departments enable students to understand the real scenario and widen their thinking horizon. • The inter-collegiate Entrepreneurship competition was the first of its kind organized by a Government Degree College in the State. • The activities conducted by the vibrant Women Empowerment Cell help to change the perspective of the students and promote gender equality. Challenges: • Due to the semester system, time constraint impedes in arranging student centric learning activities. Best

Practice -2 Title of the Programme: Capacity Building of Women through Women Empowerment Cell Objectives • To provide a platform for Women staff and Girl students to actualize their aspirations and empower themselves. • To promote a culture of respect and equality and work towards gender parity. • To conduct seminars and workshops to impart knowledge of opportunities available and train the women. • To highlight the importance of Health, Hygiene, and Safety • To inculcate entrepreneurial attitude among young girls so that they can be job providers rather than job seekers. Context: . Women Empowerment Cell (WEC) of VGDC works with the motto voice your dreams and help girls mould their talents and skills. Practice: Women Empowerment Cell (WEC) works in tandem with Internal Complaint cell (ICC) Anti Ragging Cell and Grievance Redressal Cell (GRC) and ensures a safe and secure environment for girls/women.. Workshops UNDP (DISHA) in Collaboration with the Commissionerate of Collegiate Education (Telangana State) has initiated a flagship program UNDP (DISHA) in January 2017 for girl students in Government Degree Colleges (TS) on "Creating Robust Career Guidance and Counselling Capacity." WEC, VGDC implemented UNDP (DISHA) program from January 2017. WEC promotes gender parity by conducting diverse programs such as extension lectures on, Gender-Related Issues, Women Empowerment in the Indian Context Issues and Challenges, Men against Violence and Abuse. JIGNASA Project The girl students have worked on a project titled BetiBachao,BetiPadhao and presented the same in the State-Level project presentation competition titled JIGNASA(conducted by Commissionerate of Collegiate Education, Telangana State) and were awarded first prize with a cash of RS.30,000. Physical Fitness and Hygiene WEC encourages girls to practise yoga to build up their physical and mental stamina for the nations development. Training in Entrepreneurship WEC facilitates Entrepreneurship training in collaboration with INNOVI and Berkeley University, and U.S. Consulate Hyderabad to make girls job-ready and independent. WEC conducts workshops on pot painting, cookery, paper bag making and jewellery making. Etiquette, grooming, and interview skills In collaboration with the Women Empowerment Cell and TSKC cell, the Department of English organizes extension activity on Etiquette, grooming, and interview skills with Hindustan Unilever Limited. Gender Parity: Women Empowerment Cell conducts a workshop on Gender Parity to sensitize students and faculty on the need for equality for socio-economic development of our country. Students from Tata Institute of Business School (TISS) advocates equality between men and women through skits and various activities. International Womens Day: March 8th Women Empowerment Cell celebrates International Womens Day to acknowledge the success and challenges that women face in everyday life. Outreach The WEC, in collaboration with the Department of English, train the counsellors capacity building at the NGO, PRAJWALA, a rehabilitation home for trafficked women and children run by Padmashri Dr.Sunitha Krishnan. Success of the Practice: • WEC is instrumental in changing the perspective of the boys, girls, and staff at VGDC. • The contribution of women is acknowledged, and respect for women has become the norm. • MoU with NGO Tharuni,Ruberoo and collaboration with Roshni paved the way for the students to participate in various off-campus activities. • Inviting Women Entrepreneurs are inspirational to the girl students. Challenges: • The socio-economic status of the girl students is primarily responsible for their inhibitions. • Lack of parental support to take up challenging tasks. • NGO's working for womens empowerment need to extend their support in Government Colleges and work at the grass- root level.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://vivekanandagdc.in/newsite/naacdata.php>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The mission, vision, and objective of Vivekananda Government Degree College is amply reflected right from its inception in 1966 till today as it strives to achieve excellence in providing quality education by empowering students from socio-economically weaker sections of society by developing in them a thirst for knowledge, research, freedom of expression, respect for culture and generating sensitivity towards one's environment. VGDC has adopted a five-pronged approach to bring about consistent growth in academics and strengthen it with infrastructure development to provide students from socially and economically weaker sections of society with facilities that would equip them to face the challenges of life with boldness and courage.

- Introduction of CBCS System: The Institution adopted Choice Based Credit System (CBCS) in 2016 to promote skill and outcome-based education. The introduction of Semester system and Continuous Internal Evaluation has allowed an effective student centric teaching /learning platform with contemporary appropriateness in the College.
- Introduction of New Courses: The Institution has been offering 3 courses in BA, 3 courses in B.Com and B.Sc Statistics, until 2017. In 2018-19 five new courses were added and in 2019-20, 3 new courses and two MOOCs courses were introduced across faculties of Arts, Commerce and Sciences.
- Increase in Student Strength: The Commissionerate of Collegiate Education (CCE) recognising the Institutions commitment to providing quality tertiary education has enhanced the student intake from the academic year 2018-19. This facilitated an incremental growth in student strength from 653 in 2015-16 to 1791 in 2020-21. Experienced teaching faculty, upgradation of infrastructure facilities and the location advantage were the key factors for students to opt for the Institution in the online admission process DOST (Degree Online Services Telangana), and today we can proudly claim that the College is among the top 20 Government colleges of Telangana State.
- Teaching Faculty: To meet the demands of increasing strength and new courses, the Government sanctioned several posts in various subjects in 2018-19. Senior and highly qualified faculty were posted to the Institution during the General Transfer. The College has 42 teachers.
- Structural Expansion: A donation of Rs.10 lakhs for computers by Sri K. M. Khan, Member of Parliament led to establishing a Computer Lab in 2002. In 2010, UGC sanctioned funds of Rs.9 lakhs led to the establishment of the second computer lab. In 2016-17 CCE, Government of Telangana State sanctioned Rs.2.25 cores for the construction of new building in the open land. It facilitated the construction of 7 spacious, well ventilated classrooms, 3 staffrooms, a computer lab and toilets for both staff and students. In 2019, the College was sanctioned an amount of Rs.2 Cores by the RUSA. This funding has enabled the Institution to consolidate its infrastructural up gradation. 2 floors consisting of 4 large classrooms, 4 laboratories, 2 staffrooms and additional washrooms for staff and students has equipped the college to meet its physical infrastructure needs.

Provide the weblink of the institution

<http://vivekanandagdc.in/newsite/instituted.php>

### **8.Future Plans of Actions for Next Academic Year**

- The College is planning for the construction of a new academic block and administrative block in place of the old block with a provision for a gymnasium, indoor games facility, additional classrooms, library, seminar halls, and laboratories.
- Scope for increase in sections and student intake of UG programs.
- Students have the opportunity for short-term internships with media houses, NGOs, and the Industry.
- The College recognizes the need to focus on skill development and vocational courses.
- Expansion of existing infrastructure facilities.
- Implementation of ICT enabled education.
- Development of state-of-the-art laboratories through RUSA grants and other available funds.
- Promoting Women Empowerment through Gender Parity related activities.
- To create a strong

Innovation Ecosystem by establishing Entrepreneurship Development Cell (EDC). • MoUs with Industry facilitate placements. • Online certificate courses through MOOCs. • Collaboration with Telangana Academy for Skill and Knowledge (TASK) for skill development, and linkage with Industries and other organizations strengthen TSKC and EDC and ensures to increase the job opportunities for students. • Attaining Autonomous status will enhance the teaching/learning process and strengthen curricular and extra-curricular activities.